



भारतीय प्रबंध संस्थान रायपुर  
Indian Institute of Management Raipur

Tender No. IIMR/Tender/2022/15  
Date: 08/12/2022

**Notice Inviting Tender  
for  
"Annual Maintenance Contract for Audio Visual Equipment  
installed at Auditorium, Board Room, Meeting Room in IIM  
Raipur Campus"**

(Tender No. IIMR/Tender/2022/15/re-tender, Date 08/12/2022)

IIM Raipur,  
Atal Nagar, Kurru (Abhanpur), Raipur 493661,  
Tel: 0771-2474-609/610/702/705

For and on behalf of IIM Raipur

**CAO, IIM Raipur**



### **NOTICE INVITING TENDER**

**Online bids** under Two-Cover system are invited on behalf of IIM RAIPUR from experienced, interested and competent suppliers / service provider for the following services: -

S.No	Particulars	Details
1.	Supply/Service/Work	Annual Maintenance Contract for Audio Visual Equipment installed at Auditorium, Board Room, Meeting Room in IIM Raipur Campus
2.	Technical Bid	Annexure A
3.	Financial Bid	Annexure B
4.	Estimated Cost	Rs.09 Lakhs
5.	Cost of Tender (Non- Refundable)	*Rs.500.00 plus 18 % GST = <b>Total Rs 590.00</b> (Rupee Five Hundred Ninety Only including GST)
6.	Earnest Money Deposit	<b>*Rs 50,000/-</b> (Rupee Fifty Thousand Only)
7.	Last date of Bid submission	29.12.2022 @ 03:30 PM
8.	Tender Opening Date	29.12.2022 @ 03:35 PM
9.	For the equipment related query	Bidders are requested to send their pre-bid queries on or before 15.12.2022 through email on <a href="mailto:itdept@iimraipur.ac.in">itdept@iimraipur.ac.in</a> be mentioned subject name- Technical query & tender no. IIMR/Tender/2022/15/retender dt.08.12.2022. After due date no queries will be entertained further. Replies to the queries will be made and to be uploaded on e-wizard portal and institute website on or before 25.09.2022.
10.	Contact person for tender query	Sr. SPO (0771-2474-705)-For any tender query Asst.SM (0771-2474-610/651)-For technical query
11.	Delivery Period	Within 30 days from date of LOA

**Note: \*EMD & Tender fee (in the form of DD only in favour of IIM Raipur, payable at Raipur (in original) in the Office of the CAO on or before the last date and time of opening of bid submission; failing which the tender shall be summarily rejected (No other document has to be submitted separately). Exemption in tender fee & EMD may be allowed for NSIC/MSME Vendor (Certificate must be uploaded online for exemption).**

1. The details of supply/work are available in the tender document which can be downloaded from website [www.iimraipur.ac.in](http://www.iimraipur.ac.in) and e-Wizard site [mhrd.euniwizarde.com](http://mhrd.euniwizarde.com) and the bid is to be submitted online only on **e-Wizard site [mhrd.euniwizarde.com](http://mhrd.euniwizarde.com)** upto last date and time of submission of tender. Sale of physical tender document is not applicable.
2. The prospective bidder shall fulfil the following minimum eligibility criteria:
  - i. The bidder should be registered with any Govt. Depts i.e., Central Govt./ State Govt./ or Registered under MSME/NSIC OR registered under Shop & Establishment Act/ Companies Act.
  - ii. Avg. Annual Turn Over of firm for the last three FYs should be Rs.25 lakhs or more.



- iii. The bidder must be registered under GST Registration.
- iv. Undertaking on letter head as per Annexure "C".
- v. Tender Fee of Rs.590/- and EMD of Rs. 50,000/- in form of Demand Draft in Favor of Indian Institute of Management Raipur payable at Raipur
- vi. Compliance to min. required technical details / Specification in Scope of Work Technical Bid /Scope of Work as "Annexure-A".
- vii. The company should attach list of Purchase Order / Work Order / Experience certificate (EC) with order value where the similar type of AMC work executed during the last 10 years from the date of publication of tender as detailed below: -
  - a) Three similar WO/PO/EC of 40% (each) of the estimated cost OR
  - b) Two similar WO/PO/EC of 50% (each) of the estimated cost OR
  - c) One similar WO/PO/EC 80% (each) of the estimated cost
- viii. ~~The bidder should have authorized distributors/ channel partners/ dealers / Service Provider of OEM (Authorization certificate must be submitted in technical bid)~~

(As per Govt. of India notification relaxation may be given to MSME / NSIC service provider (Original service provider/ manufacturer/ OEM etc.) for the experience and turn over criteria; not applicable for trader).

3. **The details/ information regarding online tendering i.e. Registration on e-Wizard Portal, Preparation of Bid and Submission of bid are available in the tender document.** IIM RAIPUR reserves the right to reject any or all tenders and shall not be bound to assign any reason for such rejection.

**CAO, IIM Raipur**



## **Instruction to Bidders**

e-Procurement is the complete process of e-Tendering from publishing of tenders online, inviting online bids , evaluation and award of contract using the system. You may keep a watch of the tenders floated under <https://mhrd.euniwizarde.com>. The link of e-procurement portal is also given on our official portal i.e\_www.[www.iimraipur.ac.in](http://www.iimraipur.ac.in)\_under TENDER TAB.

These will invite for online Bids. Bidder Enrolment can be done using "**Online Bidder Enrolment**".

The instructions given below are meant to assist the bidders in registering on the e-tender Portal, and submitting their bid online on the e-tendering portal as per uploaded bid.

More information useful for submitting online bids on the e Nivida Portal may be obtained at: <https://mhrd.euniwizarde.com>

### **GUIDELINES FOR REGISTRATION:**

1. Bidders are required to enrol on the e-Procurement Portal ( <https://mhrd.euniwizarde.com/bidderRegistration/newRegistration>) or click on the link "**Bidder Enrolment** " available on the home page of e-tender Portal by paying the Registration fee with Applicable GST as mentioned in portal.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidders.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (**Only Class III Certificates with signing + encryption key usage**) issued by any Certifying Authority recognized by CCA India (e.g. Capricorn/ nCode / eMudhra etc.), with their profile.
5. Only valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded in pdf format on e-tender portal.
8. After completion of registration payment, bidders need to send their acknowledgement copy on our help desk mail id [helpdeskeuniwizarde@gmail.com](mailto:helpdeskeuniwizarde@gmail.com) /for activation of account.



## **SEARCHING FOR TENDER DOCUMENTS**

1. There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters.
2. Once the bidders have selected the tenders they are interested in, you can pay the Tender fee and processing fee (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fee tenders will be moved to the respective 'requested' Tab. This would enable the e-tender Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

## **PREPARATION OF BIDS**

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid Original documents may be scanned with 100 dpi with Colour option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST, Annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Documents" available to them to upload such documents.
5. These documents may be directly submitted from the "My Documents" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process. Already uploaded documents in this section will be displayed. Click "New" to upload new documents.

## **SUBMISSION OF BIDS**

1. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document as a token of acceptance of the terms and conditions laid down by IIM.
3. Bidder has to select the payment option as "e-payment" to pay the tender fee / EMD as applicable and enter details of the instrument.



4. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white Colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
5. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission
6. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
7. Upon the successful and timely submission of bid click "Complete" (i.e. after Clicking "Submit" in the portal), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.
8. The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **For any clarification in using MHRD Portal:**

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to e-tender Portal in general may be directed to the Helpdesk Support.

Please feel free to contact eWizard Helpdesk (as given below) for any query related to e-tendering.

**Mobile No. 08927976198 / 08759430253 / 09355030602**

**Mail Id: helpdeskeuniwizarde@gmail.com / ewizardsaikat.pal@gmail.com/  
ewizardkumar@gmail.com**

#### **A) Offline Submission**

DD towards Tender fee and EMD shall be submitted offline (i.e. physically) in separate sealed envelope bearing on the top the reference of the Tender specification to "**Chief Administrative Officer, Indian Institute of Management Raipur, Atal Nagar, Kurru (Abhanpur), Raipur 493 661, India**" on or before the due date & time of submission as per TENDER.

If any discrepancy is found between Hard Copies of the offline submitted document viz. DD towards cost of bid document & DD/ BG towards Bid Security, then the online bid shall be liable for rejection.



## 1.1 BID OPENING AND EVALUATION

**1.1.1** The Institute will open the online bids received upto last date & time of submission of bid. In the event of the specified date for the submission of bids being declared a holiday for the Institute, the Bids will be opened at the specified time and location on the next working day.

**1.1.2** Initially, the 'TECHNICAL BID' shall be opened consisting of online and offline submissions and the 'Price Bid' of only those bidders whose TECHNICAL BID is acceptable to the employer shall be opened online subsequently.

The date, time and place of opening of financial bids shall be informed through above mentioned web site to the bidders whose TECHNICAL BIDs are found responsive.

## 2.0 ELIGIBILITY CRITERIA

The bidders must fulfill the following minimum Qualifying Criteria: -

- i. The bidder should be registered with any Govt. Depts i.e., Central Govt./ State Govt./ or Registered under MSME/NSIC OR registered under Shop & Establishment Act/ Companies Act.
- ii. Avg. Annual Turn Over of firm for the last three FYs should be Rs.25 lakhs or more.
- iii. The bidder must be registered under GST Registration.
- iv. Undertaking on letter head as per Annexure "C".
- v. Tender Fee of Rs.590/- and EMD of Rs. 50,000/- in form of Demand Draft in Favor of Indian Institute of Management Raipur payable at Raipur
- vi. Compliance to min. required technical details / Specification in Scope of Work Technical Bid /Scope of Work as "Annexure-A".
- vii. The company should attach list of Purchase Order / Work Order / Experience certificate (EC) with order value where the similar type of AMC work executed during the last 10 years from the date of publication of tender as detailed below: -
  - d) Three similar WO/PO/EC of 40% (each) of the estimated cost OR
  - e) Two similar WO/PO/EC of 50% (each) of the estimated cost OR
  - f) One similar WO/PO/EC 80% (each) of the estimated cost

~~viii. The bidder should have authorized distributors/ channel partners/ dealers / Service Provider of OEM (Authorization certificate must be submitted in technical bid)~~

## 3.0 DOCUMENT TO BE SUBMITTED WITH TECHNICAL BID

The bidder shall furnish legible Scanned Copies for documentary proof as below for fulfilling eligibility criteria as above failing which his offer shall be summarily rejected. Illegible documents shall not be considered for evaluation of bid.

- i. Scanned Copy of registration certificate with any Govt. Depts i.e., Central Govt./ State Govt. Or MSME/NSIC OR Shop & Establishment Act/ Companies Act certificate etc.
- ii. Scanned Copy of GST registration certificate.
- iii. Scanned Copy of the CA certified FYs wise Turn Over Certificate
- iv. Scanned copy of Undertaking as per Annexure "C"
- v. Scanned copy of Tender fee and EMD, and in case of Exemption the bidder should submit scanned copy of the exemption certificate (valid MSME/NSIC certificate).





- vi. Scanned copy for the Compliance to min. required Technical details / Specification as mentioned in Scope of Work / Technical Bid as "Annexure-A".
- vii. Scanned copy for the purchase order/ work order/ agreement/experience certificate etc.
- i. ~~Scanned copy of Authorization letter.~~

### **TERMS & CONDITIONS**

Submission of the tender implies that these conditions of tender have been read by the Tenderer and is aware of the scope of the supply and the quality of the goods/services to be supplied. The final acceptance of the tender rests with the Director of IIMR, who reserves the right to accept or reject any or all tenders without assigning any reason thereof.

- a) No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained at any stage. Required quantity of software may increase/ decrease.
- b) The delivery period for the supplies/services to be completed within 30 days from date of PO/WO. In case firm fails to supply within the accepted period than the contract price shall stand reduced by 0.5 % per week and resulting amount will be treated as value of contract. Once the cumulative damages (LD) reaches 10 % of the contract value, the Institute reserve the right to cancel the entire work order without assigning any reason thereto or Director, IIM Raipur, reserves the right to cancel the supply order with forfeited the security deposit /EMD amount of bidder and may initiate action to debar/blacklist the supplier for all future business dealing with IIM Raipur for next three years.
- c) The rates quoted should be inclusive of GST with FOR basis.
- d) No advance payment is permissible. 100 % payment will be released after receipt and acceptance of material at IIM Raipur, through NEFT/RTGS/IMPS (online transfer). The final payment shall, however, be made only after adjusting all the dues / claims of the IIMR. All the applicable statutory deduction as applicable at current prevailing rate will be deducted at source.
- e) Validity of tender shall be 90 days from the date of opening of Technical bid.
- f) EMD of the successful bidder will be converted to Performance Security Deposited. No interest on EMD/ PSD will be paid.
- g) While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected.
- h) Any request by the bidders to consider their EMD furnished by them for any other contract/ tender cannot be considered as EMD for this tender.
- i) The EMD will be refunded to the unsuccessful bidders after the orders are placed on the
- j) The EMD will be forfeited in following cases:
  - a. If the bidder fails to accept the order based on his offer within 3 working days.
  - b. If the bidder fails to supply the services/item within 15 days from the date of issue of confirmed supply order.
  - c. If bidder fails to abide T & C of the award of this tender.
- k) Director, IIM Raipur reserves the right to accept or reject in full or any part of this tender at any stage of this tender process.
- l) In the event of any dispute the legal matter shall be subjected to the jurisdiction of





Raipur Courts only.

## Annexure – `A`

### TECHNICAL BID OR SCOPE OF WORK

1. The Service Provider should undertake the AMC of the Audio-Visual of IIM Raipur campus (as and when basis) for various events. The objective is to ensure uninterrupted operation, efficient and effective utilization of Audio-Visual in Auditorium, Board Room, Meeting Room and any other place/room in campus used for Conferences / Workshops / Meetings / Seminars / Presentations / Student Events/ Cultural events / Guest Lectures and other social and academic events as and when required. As part of the AMC, the service provider shall provide an onsite (at IIM Raipur) dedicated persons who are professionally qualified and sufficiently experienced, who will be exclusively responsible for day-to-day onsite support activities including holidays. The engineers will be reporting to the IT Department of IIM Raipur. The engineers will take care on-site maintenance /rectification of AV equipment faults on urgent basis. If the equipment is down for the repairing purpose, then the service provider should provide some alternative solution in order to carry out the scheduled event smoothly.

2. The operational requirement of Engineer:

Sno	No. of Support Personnel (SP's)	Remark
1	2nos	Daily Basis (including Sunday, holidays, and week off) The Schedule for the important event will be provided 1 day before

3. The service provider will be required to undertake repairing of the equipment prior to commencement of AMC services that includes, but not limited to, reconfiguring/recoding with OEM's support for the installed equipments, in order to ensure proper functioning of the audio-visual system/equipment. The cost for the same should be bear by the Service Provider.
4. The shift timings may be changed as per the requirement or with the mutual understanding of both the parties (IIM Raipur and The Successful service provider).
5. The AMC (contract) is for a period of four years subject to performance evaluation on yearly basis.
6. Preventive Maintenance
  - a. The Service Provider must carry out quarterly Preventive Maintenance of the equipment by trained engineer including the following (but not limited to):
    - i. Preparation of maintenance schedule by making charts.
    - ii. Preventive maintenance of each projector and audio equipment that includes inspection, servicing, overhauling, cleaning, checking, rectification of defects and testing of equipments for ensuring the proper functioning of equipment.



- b. Events of high importance showcasing IIM Raipur in education fraternity, like convocation, Conference, Summit, Seminar etc should be given proactive technical and handholding support by the service provider for AV Equipment with sufficient number of dry runs for ensuring smooth completion of the events.**
    - c. The Audio-visual systems should be checked at least 30 minutes before any event scheduled with all necessary requirement fulfilled. The engineer should be present 60 minutes before the event commences.**
    - d. Complete Audio-visual systems at the Auditorium/ Board Room / Meeting Room should be regularly checked a day before.
    - e. Co-ordinate with the other institute technical team to perform the appropriate test runs for both video conference and audio conference meeting in advance to ensure that the Video and audio quality along with the data sharing is fine, both at near end as well as far end.
7. Technical Support for Various Activities:
  - a. Setup the AV system for the cultural events planned at campus.
  - b. Various Program in Auditorium, other programs viz, Conference, Summit, Seminar, 26th Jan /15 August Program, foundation day, convocation, and other event any other culture event etc organized by the institute.
  - c. Various events organized by Faculty / Departments / Students.
  - d. Handling the Audio-Visual systems for all the events scheduled at campus including major conferences, Annual Talks, Symposiums, formal and Informal Seminars, etc.
  - e. Audio Visual related support needs to be extended within short notice from the users, if required.
  - f. Trouble shooting technical problems occurred in Audio Visual system during the events and resolve or provide alternate solutions.
  - g. Setting up other video calls such as videoconferencing, audio conferencing Skype/Zoom/Webex/Teams, if requested by the users.
  - h. Support for new or re-installation and commissioning of the Audio-Visual System.
  - i. Handholding and Technical support for Audio Visuals for the events scheduled in campus.
8. The maintenance Contract will include necessary repairs of the installed equipment and replacement of defective/ damaged parts, components and other accessories/Component.
9. If any parts are found defective, malfunctioning, or non-functional, efforts may be made to repair them.
10. If it is found beyond economical repair and these defective/damaged parts shall be replaced and send to the service vendor on priority with due approval of the Institute in coordination with IT Department. Functional device/spare parts will be provided by the Institute cost will be paid by IIM Raipur.
11. The parts/ components/ sub-assemblies used for repair/ replacement by the Service Provider will be of the same / equivalent or higher make and functional capability as originally available in the Equipment, under written intimation to the IIM RAIPUR.



12. The Service Provider will maintain logbook of equipment under maintenance Contract with detailed specifications. Details of all minor/ major, routine/ preventive repair/ maintenance job undertaken shall be entered into the logbook.

13. Reports for Performance Monitoring of the Service Levels: -

The Successful Service Provider shall furnish the following reports to IT Dept. of IIM Raipur as Per the frequency below

- a. Daily Call report- with all details
- b. Monthly equipment performance status and Analysis Report- with all details

Note: The Service provider should provide the necessary tools for the performance measurement and analysis to the engineer

14. Qualification and Experience for deputed personnel:

As a part of Audio-Visual support, the Successful Service Provider shall provide services of trained and qualified support personnel equipped with tools like Items of tool kit, soldering iron, torches, bag, uniforms including raincoats, jerseys etc. for efficient conduct of their duty. These tools shall be provided by the service provider and shall be in good working condition. The minimum qualifications and experience of the technical service would be as follows: -

Technical Service Personnel: - Minimum two-year Field experience of similar nature.

Note:

- a. Trainee/Fresher will not be accepted.
- b. All the personnel deputed at IIM Raipur will be interviewed for suitability. Only those personnel found suitable in the interview will be considered for deputation at IIM Raipur.

15. Penalty

- a. During the contract a penalty of Rs. 500/- per person per day basis will be imposed on the vendor in case of absence of support personnel. This amount will be deducted from the Quarterly payment. In case the engineer is absent above 3 consecutive days without any substitute, IIM Raipur will be free to take administrative action against the service provider.
- b. The Service Provider fail rectification of equipment within 24 hours after lodging a complaint. Delay in repairing shall be recorded and penalty shall be imposed as per the following slab.
- c. Above 24 hrs. Penalty will be at the rate of Rs.200/- Per hours basis.
- d. If any major event disrupts scheduled at Auditorium due to service/maintenance ignorance/failure in the AV equipment, a penalty of Rs. 2500/- will be imposed on hourly basis.
- e. If Service Provider fails to provide the report as mentioned in the clause 13, a penalty of Rs. 500/- will be imposed on per day basis.



16. Detailed List of Equipment which is to be included under AMC

Sno	Material Name	Make	Model	Qty	Unit
1	<b>Board Room/Conference Room</b>				
	Power Amplifiers	Electrovoice	PA2250T	2	Set
	10 Channel Mixing Console	Soundcraft	EPM-8		
	Presentation Switcher	Crestron	DM-MD8X1-4K-C		
2	<b>Auditorium</b>				
	Digital Signal Processor	Crestron	DSP-860	1	nos
	Main Line Array FOH Cluster Loudspeaker	Bose	RM 12040 2nos + 12020 2nos	2	nos
	Line Array Subwoofer	Bose	RMS 215	2	nos
	Front Fill Loudspeaker	Bose	RMU 105	4	nos
	Floor Monitor: Two Way Loudspeaker	Electrovoice	ZLX 12P	2	nos
	Full Range Speaker	Electrovoice	EV 4S-40B	4	nos
	Full Digital Class D/I Amplifier	Bose	PM 8500	2	nos
	Mixing Console	RCF	L-PAD 24CX	1	nos
	Wired Handheld Dynamic Condenser Mic	Sennheiser	E835S	4	nos
	Wireless Handheld Mic	Sennheiser	EW 135 G3a-x	2	nos
	Wireless Lapel Mic	Sennheiser	EW 112 G3	4	nos
	Gooseneck Mic	Sennheiser	MEG 14-40 + MZS31	2	nos
	DLP Projector	Christie	DWU-951Q with 5.8/3.7-5.9/3.5-5.6	1	nos
	Switcher cum Controller	Crestron	DMPD3-4K-150C	1	nos
	Multifront Digital Transmitter HD Base-T	Crestron	DM-TX-201C	2	nos
	Touch Panel	Crestron	TSW-760 + TSW-560-TTK-B-S + PWE 4803 RU	1	nos
	12 button Keypad	Crestron	CNX-B12	1	nos

Sign with date and Seal  
(Authorized Signatory)



## AGENCY DETAILS

1. Tender Ref. No: -----
2. Name of Tenderer: .....
3. Complete office address of Tenderer.....  
.....
4. Contact details of authorized person of tenderer who have signed the tender.
  - a. Name.....
  - b. Designation.....
  - c. Phone (Office).....
  - d. Phone (Mobile).....
  - e. E mail.....
5. EMD payment details (DD number & bank detail) .....  
..... (DD to be attached in original)
6. Tender fee details: DD number & bank detail .....
7. Submission of technical specifications confirmation-(Annexure-A) to the requirement mentioned in the Tender document.
8. Turn Over for last three FYs  
FY 2019-20 -Rs.....  
FY 2020-21- Rs.....  
FY 2021-22- Rs.....
9. GST Registration Number.....
10. Company Registration Number.....

Sign with date and Seal  
(Authorized Signatory)



## Annexure – `B`

(Sample format of Financial Bid to be submitted online on e-Wizard Portal)

Annual Maintenance Contract alongwith Manpower Support as mentioned in Scope of Work for Audio Visual Equipment installed at Auditorium, Board Room, Meeting Room in IIM Raipur Campus

Sno	Material Name	Make	Model	Qty	Unit	Rate in Rs.	Total
1	<b>Board Room / Conference Room</b>						
	Power Amplifiers	Electrovoice	PA2250T	2	nos		
	10 Channel Mixing Console	Soundcraft	EPM-8	2	nos		
	Presentation Switcher	Crestron	DM-MD8X1-4K-C	2	nos		
2	<b>Auditorium</b>						
	Digital Signal Processor	Crestron	DSP-860	1	nos		
	Main Line Array FOH Cluster Loudspeaker	Bose	RM 12040 2nos + 12020 2nos	2	nos		
	Line Array Subwoofer	Bose	RMS 215	2	nos		
	Front Fill Loudspeaker	Bose	RMU 105	4	nos		
	Floor Monitor: Two Way Loudspeaker	Electrovoice	ZLX 12P	2	nos		
	Full Range Speaker	Electrovoice	EV 4S-40B	4	nos		
	Full Digital Class D/I Amplifier	Bose	PM 8500	2	nos		
	Mixing Console	RCF	L-PAD 24CX	1	nos		
	Wired Handheld Dynamic Condesor Mic	Sennheiser	E835S	4	nos		
	Wireless Handheld Mic	Sennheiser	EW 135 G3a-x	2	nos		
	Wireless Lapel Mic	Sennheiser	EW 112 G3	4	nos		
	Goesneck Mic	Sennheiser	MEG 14-40 + MZS31	2	nos		
	DLP Projector	Christie	DWU-951Q with 5.8/3.7-5.9/3.5-5.6	1	nos		
	Switcher cum Controller	Crestron	DMPD3-4K-150C	1	nos		
	Multifront Digital Transmitter HD Base-T	Crestron	DM-TX-201C	2	nos		
	Touch Panel	Crestron	TSW-760 + TSW-560-TTK-B-S + PWE 4803 RU	1	nos		
	12 button KeyPad	Crestron	CNX-B12	1	nos		
<b>Grand Total</b>							

### Terms & Conditions: -

- The GST will be paid extra as actual at the time of billing.
- The successful bidder will be the tenderer whose total value will be lowest in grand total.

Sign with date and Seal  
(Authorized Signatory)





**Annexure – `C`**

**Undertaking**  
**(On company letter head)**

We declare that we are not a defaulter to any Govt. organization/ PSU since last 5 years from the date of issue of this tender no. \_\_\_\_due to non-supply of material/subscription for any reason as agreed to supply in stipulated time.

Sign with date and Seal  
(Authorized Signatory)