



भारतीय प्रबंध संस्थान रायपुर
Indian Institute of Management Raipur

IIMR/Retender/2024-25/05 dt.28.06.2024

आईआईएम रायपुर की अप्रचलित / अनुपयोगी एसेट्स के डिस्पोजल के लिए पुनः निविदा।

Retender for Disposal of Obsolete / Unserviceable Assets of IIM Raipur

भारतीय प्रबंधन संस्थान रायपुर
अटलनगर, पीओ - कुरु (अभनपुर),
रायपुर – 493 661, छत्तीसगढ़
वेबसाइट: <http://www.iimraipur.ac.in/>

Indian Institute of Management Raipur
Atal Nagar, P. O. - Kurru (Abhanpur),
Raipur – 493 661, Chhattisgarh
Website: <http://www.iimraipur.ac.in/>

पुनः निविदा आमंत्रित सूचना
RE-TENDER NOTICE INVITING RFP

भारतीय प्रबंधन संस्थान रायपुर 'परिशिष्ट-I' में उल्लिखित आईआईएम रायपुर की अप्रचलित/अनुपयोगी संपत्तियों के निपटान' के लिए एक लिफाफा प्रणाली के तहत पात्र या प्रतिष्ठित फर्मों/एजेंसियों/संगठनों से बोलियां आमंत्रित करता है। इसे उच्च बोली लगाने वाले को "जैसा है जहां है के आधार पर" बिक्री द्वारा निपटाया जाएगा।

The Indian Institute of Management Raipur invites bids from eligible or reputed firms/ agencies / organizations under one envelop system for the 'Disposal of Obsolete / Unserviceable Assets of IIM Raipur mentioned in Appendix-I', the same will be disposed of by sale to the higher bidder "As is where is basis"

The schedule and other details of the RFP are as under: -

RFP Name	Disposal of 'Obsolete / Unserviceable materials – 'as is and where is basis' mentioned in Appendix-I. The taxes and duties to be paid extra as applicable before taking out the material at IIM RAIPUR
RFP No.	IIMR/Retender/2024-25/05 dt.28.06.2024
No. of lots	04 (four) as mentioned in the Appendix-I
Publish Date	02.07.2024
Bid Opening Date	24.07.2024 @ 03:30 PM
Bid Submission Start Date	02.07.2024 from 03:30 PM
Bid Submission End Date	23.07.2024 till 05:00 PM
Location for opening of tender	Opening at IIM Raipur, Conference Hall # 205
EMD Deposit	Rs.50,000/- (Rupees Fifty Thousand Only)
	EMD in the form of D.D. only in favor of IIM Raipur, payable at Raipur (in original) in the Office of the CAO on or before the last date and time of bid submission i.e 19.07.2024 till 05:00 pm; failing which the RFP shall be summarily rejected
Date of inspection of Goods	The items can be inspected at our office on working hours between 10.00 am. To 5.00 Pm (except Saturday, Sunday & Holiday). The contact point for visit or any inquiry would be mentioned as per Contact number for Site visit.
Location	IIM Raipur, Atal Nagar, P. O. – Kurru (Abhanpur), Raipur – 493 661, Chhattisgarh
Contact person for general queries related to RFP / Tender	Shri. Ashwani Bhardwaj Sr Store and Purchase Officer
	0771-2474-705

Contact number for Site visit

1. **Lot1-Vehicle** –
Shri Deepak / Shri Ashwani
Mobile: 9685408954 / 0771-2474-705
2. **Lot2-Computers and Peripherals-**
Shri. Shakib / Shri. Priyank
Mobile: 9074673961 / 0771-2474-610
3. **Lot3-Electrical and Electronics:**
Shri. Saagar / Shri. Vinod
Mobile :8349051845 / 8770703042
4. **Lot4-Misc. office furniture and office equipment-**
Shri.DK Sinha / Shri. Mohd Tariq
Mobile: 9644164555 / 9045636120

This RFP document containing eligibility criteria, scope of work, terms and conditions, specifications and other documents can be seen/downloaded at/from the Central Public Procurement (CPP) Portal <https://eprocure.gov.in/epublish/app> or Indian Institute of Management Raipur website: www.iimraipur.ac.in.

The agency shall sign and stamp each page of this RFP document as taken of having read, understood and comply with RFP, the terms and conditions contained herein.

Incomplete bid/documents shall be rejected without giving any reason.

1. Introduction

The Indian Institute of Management (IIM) has been set up by the Government of India, Ministry of Human Resource Development (now known as the Ministry of Education) in 2010 at Raipur, the capital of Chhattisgarh. IIM Raipur operates from its new campus located at Atal Nagar, P. O. – Kurru (Abhanpur), Raipur (C.G.) 493661.

2. Scope of Work

The Indian Institute of Management Raipur invites bids from eligible or reputed firms/ agencies / organizations under two bid system i.e technical (submission of EMD and the agency details) for the ‘Disposal of Obsolete / Unserviceable Assets of IIM Raipur mentioned in Appendix-I’, the same will be disposed of by sale to the higher bidder “As is where is basis”.

3. Procedure to submit the Bid.

Following attested copy of the documents are to be submitted by the bidders through speed post or post / courier / by hand in sealed envelope (one envelope system) marked “Tender for disposal of obsolete/ unserviceable goods of IIM Raipur” should be addressed to Chief Administrative Officer, Indian Institute of Management, Atal Nagar, Kurru (Abhanpur), Raipur-493661:

- a) Bidders profile i.e Company/Firm/Agency/Person Details (Annexure-II)
- b) Self-declaration for accepting tendered terms and conditions (Annexure-III)
- c) Declaration of non-blacklisting (Annexure-IV)
- d) Demand Draft for EMD (DD will be made in favor of IIM Raipur payable at Raipur).
- e) Financial bid (Annexure-V)

Note:

- i. Without receiving the original DD of EMD, the bid will not be considered and same will be summarily rejected.
- ii. All the documents as mentioned above should be kept in one envelope with superscribed as “Tender for the tender of Disposal of ‘Obsolete / Unserviceable materials of IIM Raipur” and be sent to the following address of IIM Raipur before the last date for the submission of bid i.e 23.07.2024 till 05:00 pm.

To,
Chief Administrative Officer
Indian Institute of Management Raipur
Atal Nagar, P. O. - Kurru (Abhanpur),
Raipur – 493 661, Chhattisgarh

4. Terms and Conditions:

- i. Please keep visiting our website for any corrigendum /amendments which will not be notified again in news-paper and submit the bid documents accordingly.
- ii. The Bidder should read all the terms and conditions mentioned herein this tender notice and participation in the tendering process will be constructed as acceptance of all the terms and conditions mentioned herein the Tender notice.
- iii. The bid of the highest acceptable responsive bidder in lot wise basis should normally be accepted, and an acceptance / sales order be issued.
- iv. The bidders will be allowed to quote rates lot-wise / category wise in the financial bid. If the bidder is not interested to quote the rate for other lot then he/she will quote the rate as 0 (zero) in the financial bid.
- v. Any bid not accompanied with the EMD shall be rejected by the Institute as non-responsive. No interest will be payable on the Earnest Money Deposited. The earnest money for all the unsuccessful bidders will be returned to them after finalization of order or immediately after completion of validity of the bid.
- vi. The EMD money of successful bidder shall be returned on receipt of balance payment of disposed LOT as mentioned in the Appendix -1. If the successful bidder fails to furnish the balance payment as per Sales Order (SO) terms and conditions within the stipulated period, the earnest money shall be liable to be forfeited by IIM Raipur.
- vii. Failure to accept the Sales Order by the successful bidder within 7 days of receipt of the same shall lead to automatic cancellation of the SO and forfeiture of the EMD. Such bidders will be debarred from participation in any of the bids floated by the Institute for the next 2 years.
- viii. The bidder should quote only the basic rate in financial bid. The GST and other statutory levies as applicable under Government rules will have to be paid by the successful bidders at the time of depositing payment of the bid amount in full.
- ix. The Institute reserves the right to accept or reject any / part / all the tender received in this regard and withdraw any / part/ all the items / materials / goods from the scheduled list at any stage of the tendering process without assigning any person thereof and the decision of the Institute will be final and binding on all concerned participant bidders of this tender sale process.

5. Disposal of Goods:

- i. The Successful bidder (herein after referred as 'Purchaser') should remit the total value (Sale Value) including taxes, if any, mentioned in the Sales Order within 10 days of acceptance of the SO through DD/RTGS/NEFT as mentioned in the Sales Order. The Purchaser will not be allowed to start the process of picking the materials/goods/assets without depositing the Sale Order value.
- ii. The Purchaser should arrange to pick up the listed materials / goods/ assets on AS-IS-WHERE-IS AND WHAT IS basis, at his own cost and risk. The Purchaser should engage necessary manpower, machinery etc., for safe removal of material/goods/assets from the premises and transport them. Institute will not provide any support in this regard.
- iii. The Purchaser is liable for any damages to the premises/material/goods/assets. Any damages to the premises during removal of the material/goods/assets should be attended by the Purchaser. All such damages should be get repaired by the Purchases to the satisfaction of the Institute, within 10 days of completing removal of these items from the premises. The EMD of the Purchaser shall be released only after adjusting any amounts towards such repairs, if any.
- iv. No responsibility will therefore be accepted by IIM Raipur for the description, condition, completeness, accuracy in size, shape, nomenclature, weight, number etc, whatsoever and no complaints will be entertained in respect of quality, quantity condition of the items.
- v. The purchaser shall lift the complete goods / materials/assets as a lot-wise/ single lot. No picking or choosing will be allowed at the Disposal site / Institute premises by the Bidders.
- vi. All the goods / materials/assets should be picked-up by the Purchaser within 30(Thirty) calendar days (called free delivery period) from the date of payment of the Sale Value. Failure on part of the purchaser in lifting the material within the free delivery period will lead to levying of ground rent @ 0.5 per cent of the sale value per day.
- vii. If the total material is not vacated from the Institute's premises within 15 days after the free delivery period, the Sales Order shall be cancelled, and the entire amount deposited toward EMD and Sale Value shall be forfeited.
- viii. The Purchaser who would like to take delivery of the goods through their authorized representatives should send an authorisation letter under firms letter head in original with their personal identification (with ID proof).

- ix. The Purchaser shall not be entitled to re-sell an item, lot or part of a lot while the goods are still lying within the premises as specified by the Institute and any such sale or assignment of the Purchaser's right to the material sold will not be recognized. All documents for releasing materials will be made out in the name of the Purchaser only.
- x. No delivery of the materials will be given on Saturday, Sunday and closed holiday observed by the Institute. Materials will be delivered between 9:00AM to 3:30PM on any working day. The successful bidder should intimate well in advance as to when vehicle will come for taking out the materials.
- xi. The Institute does not offer any warranty to the material/goods/assets mentioned for sale as mentioned in the Appendix-I.

6. Arbitration:

In the event of any dispute arising between the Institute and the Bidder in any matter covered under the Contract or arising directly or indirectly therefrom or connected or concerned therewith in any manner of the implementation of any terms and conditions of the said Contract, the matter shall be referred to the Director of the Institute(Competent Authority) who may appoint an eminent person distinguished in the field of management or such other field as deemed appropriate as the sole Arbitrator. The Bidder will not be entitled to raise any objection as regards such an appointment. The award of the Arbitrator shall be final and binding on both the parties, subject to the provisions of the Arbitration and Conciliation Act, 1996, and the rules made thereunder. The parties shall expressly agree that the arbitration proceedings shall be held at Raipur, Chhattisgarh. The language of the arbitration and proceedings shall be (in) English only. The costs of arbitration shall be borne equally by both the parties.

7. Indemnity:

The PURCHASER will indemnify IIMV from all claims, suits, inability & procedure which may be identified/initiated by the employees engaged by the PURCHASER, shall keep IIMR harmless from all such rules, procedure liabilities. The PURCHASER shall also indemnify IIMR from all or any legal implication or consequences that may arise out of labor laws/rules and any consequence that may arise out of misconduct of any of his personnel including loss of property or life due to any accidents. The decision of the Director, IIMR in this regard shall be final and binding.

8. Jurisdiction of Courts:

Any dispute arising, if any, under the Tender and Contract shall be subject to the jurisdiction of the competent courts of Raipur/ Bilaspur Chhattisgarh, only.

Appendix-I

Lot no. 1: Vehicle

Particulars of Fixed Assets	Qty-Nos	Date of Purchase	Year of Purchase	Nature of Fixed Asset	Contact person name
Maruti SX4	01	31-12-2010	2010	Vehicle	Shri.Deepak

Lot no. 2: Computers and Peripheral Equipment's

Particulars of Fixed Assets	Qty-Nos	Date of Purchase	Year of Purchase	Nature of Fixed Asset	Contact person name
Laptop/033	01	14-10-2014	2014	IT Department	Shri.Shakib / Shri.Priyank
Laptop/058	01	10-5-2017	2017	IT Department	
Laptop/022	01	22-05-2012	2012	IT Department	
Laptop/001	01	22-05-2012	2012	IT Department	
Laptop/003	01	22-05-2012	2012	IT Department	
Laptop/004	01	22-05-2012	2012	IT Department	
Laptop/014	01	22-05-2012	2012	IT Department	
Laptop/012	01	22-05-2012	2012	IT Department	
Laptop/018	01	22-05-2012	2012	IT Department	
Laptop/011	01	22-05-2012	2012	IT Department	
Laptop/019	01	10-05-2017	2017	IT Department	
Laptop/008	01	22-05-2012	2012	IT Department	
Laptop/013	01	03-08-2010	2012	IT Department	
Laptop/025	01	22-05-2012	2012	IT Department	
Laptop/028	01	22-05-2012	2012	IT Department	
Laptop/030	01	22-05-2012	2012	IT Department	
Laptop/031	01	22-05-2012	2012	IT Department	
Laptop/032	01	22-05-2012	2012	IT Department	
Laptop/024	01	22-05-2012	2012	IT Department	
Laptop/005	01	22-05-2012	2012	IT Department	
Network Switch/023	01	21-07-2017	2017	IT Department	
Network Switch/031	01	21-07-2017	2017	IT Department	
Network Switch/055	01	21-07-2017	2017	IT Department	
Network Switch/052	01	21-07-2017	2017	IT Department	
Firewall/01	01	21-06-2016	2016	IT Department	
Firewall/02	01	21-06-2016	2016	IT Department	
Firewall/03	01	21-06-2016	2016	IT Department	
Desktop HP	02	07-02-2011	2010-11	IT Department	
Desktop HP	01	07-02-2011	2010-11	IT Department	
Desktop HP	01	07-02-2011	2010-11	IT Department	
Desktop HP	01	07-02-2011	2010-11	IT Department	
Desktop HP	01	28-11-2011	2011-12	IT Department	

Desktop HP	01	28-11-2011	2011-12	IT Department
Desktop HP	01	28-11-2011	2011-12	IT Department
Printer HP	03	06-02-2010	2010-11	IT Department
Printer, HP	01	19-03-2013	2012-13	IT Department
Printer, HP	01	01-11-2011	2011-12	IT Department
Printer, HP	01	19-03-2013	2012-13	IT Department
Printer, HP	01	19-03-2013	2012-13	IT Department
Printer/041	01	23-03-2013	2012-13	IT Department
Printer/003	01	23-03-2013	2012-13	IT Department
Printer/028	01	23-03-2013	2012-13	IT Department
Printer/012	01	03-10-2011	2011-12	IT Department
Printer/038	01	18-06-2012	2012-13	IT Department
Fax Machine	01	26-04-2012	2012-13	IT Department
Fax Machine	01	26-04-2012	2012-13	IT Department
Fax Machine	01	26-04-2012	2012-13	IT Department
Projector (Hitachi) CP467	08	15-07-2011	2010-11	IT Department

Lot no. 3: Electrical & Electronics Items

Electrical & Electronics Items: Particulars of Fixed Assets	Qty-Nos	Date of Purchase	Year of Purchase	Nature of Fixed Asset	Contact person name
Air Conditioner (Voltas)	02	05-07-2011	2011-12	Office equipment	Shri. Saagar Bhadra / Shri. Vinod
Washing machine Electrolux	05	20-08-2011	2011-12	Office Equipment	
Washing machine whirlpool	01	13-09-2012	2012-13	Office equipment	
Fly trapper	01	14-10-2011	2011-12	Office equipment	
Fly Trapper	02	17-11-2011	2011-12	Office equipment	
Air Conditioner (Voltas)	19	03-06-2011, 21-08-2011	2011	Office equipment	
Ceiling Fan	40	19-09-2012, 12-09-2016	2012, 2016	Office equipment	
Exhaust Fan	04	29-09-2012	2012	Office equipment	
Wall mounted fan	07	13-04-2014	2014	Office equipment	
Fly Trapper	10	04-07-2012	2012	Office equipment	
Blower	01	16-04-2015	2015	Office equipment	

Mobile, Blackberry	01	04-11-2010	2010	Office equipment
Cell Phone (Mobile Blackberry)	02	21-12-2012	2012	Office equipment
Telephone Landline	01	26-10-2012	2012	Office equipment
Mobile, Samsung, Galaxy 4	01	19-07-2013	2013	Office equipment
Mobile, Samsung, GT18262	01	24-08-2013	2013	Office equipment
I Phone 7, 32 GB, RoseGold	01	11-09-2017	2017	Office equipment

Lot no. 4: Miscellaneous Office Furniture and office Equipment's

Particulars of Fixed Assets	Qty-Nos	Date of Purchase	Year of Purchase	Nature of Fixed Asset	Contact person name
Dinning chairs plastic with SS Leg	65	10-12-2014	2014-15	Furniture & Fitting	Shri.DK Sinha/ Shri.Mohd Tariq
Dinning chairs plastic with SS Leg	02	16-06-2016	2015-16	Furniture & Fitting	
Dinning chair wooden	02	26-04-2011	2010-11	Furniture & Fitting	
Chair HB	06	26-04-2011	2011-12	Furniture & Fitting	
Paper Shredder	01	11-04-2012	2012-13	Office Equipment	
Paper Shredder	01	11-09-2013	2013-14	Office Equipment	
Paper Shredder	01	12-06-2014	2014-15	Office Equipment	
White Board	02	15-11-2010	2010-11	Office Equipment	
Class chair	50	31-05-2011	2011	Furniture	
Study chair	30	16-04-2011	2011	Furniture	
Study Table	70	16-04-2011 (40nos),04-01-2011 (30nos)	2011	Furniture	
Bed Godrej	02	06-04-2011	2011	Furniture	
Water Cooler 120L Blue star	03	25-09-2012	2012	Office Equipment	
Water Coller 120L Usha	02	24-11-2010	2010	Office Equipment	

UV Filter cum purifier Aquagard	01	19-06-2012	2012	Office Equipment
Water purifier	01	2013	2013	Office Equipment
RO 15 ltr Kent	01	10-10-2012	2012	Office Equipment
RO 50 Ltr Aquaguard	01	03-10-2013	2013	Office Equipment
RO 50 Ltr aquaguard	02	14-07-2016	2016	Office Equipment
RO 50 Ltr aquaguard	02	07-06-2017	2017	Office Equipment
RO 50 Ltr aquaguard	02	12-07-2018	2018	Office Equipment
RO 15 ltr Kent	03	26-07-2017	2017	Office Equipment
Air Curtain	06	13-04-2016	2016	Office Equipment

Annexure-II: BIDDER's PROFILE

Profile		
Name of the firm/agency/person		
Permanent Account Number (PAN) (A copy must be attached to the technical bid)		
GST Registration Number (If applicable)		
Registered Address		
Postal address for communication		
Authorized Signatory Details	Name	
	Designation	
	Email	
	Phone	
	Other detail	

Authorized Signatory

Name:

Designation:

Date:

Place:

Annexure-III

To,
Director
Indian Institute of Management Raipur

Subject: DETAILS OF EMD DEPOSITED, WITH A SELF-DECLARATION FOR ACCEPTING ALL TENDERED TERMS AND CONDITIONS

Dear Sir,

I/we hereby submit our tender for 'Disposal of 'Obsolete / Unserviceable materials – 'as is and where is basis' mentioned in Appendix-I' along with other required documents.

I/we are enclosing herewith the following towards Earnest Money Deposit.

Particular	Amount	DD No & Date	Bank Name	Remarks
EMD	50,000.00			

I/We have gone through all the terms and conditions of the tender document. also, I/We have gone through the corrigendum/ addendum issued (if any) till the Bid Submission close time and date for this tender.

I/We agree to accept all the terms and conditions of the tender document and assure you that I/We will comply with the above-referred tender document, including instructions, terms and conditions, and technical specifications stated therein.

Authorized Signatory

Name:

Designation:

Date:

Place:

Annexure-IV

SELF-DECLARATION CERTIFICATE FOR THE CLEAN TRACK RECORD

I hereby certify that the I / my firm/ company is neither blacklisted by any Central/State Government/Public Undertaking/Institute or any organisations nor is any criminal case registered/pending against the firm/company or its owner/ partner(s)/ director(s) anywhere in India as on date of submission of this self-declaration.

I also certify that the above information is true and correct in all respects. In any case, at a later date it is found that any details provided above are incorrect, any contract given to the above firm/company may be summarily terminated, and the firm will be debarred/blacklisted as decided by the competent authority of IIM RAIPUR; also the EMD/ Performance Security Deposit (if any) shall be forfeited.

In addition to the above, IIM RAIPUR will not be responsible for paying the bills for any Partial/ Full supply of the items/ services.

Authorized Signatory

Name:

Designation:

Date:

Place:

Financial Bid Part (Annexure-V)

<u>PRICE SCHEDULE</u>					
1. The taxes i.e GST and duties to be paid extra as applicable before taking out the material at IIM RAIPUR					
NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	NUMBER #
Sl. No.	Item Description	Item Code / Make	Quantity	Units	TOTAL AMOUNT EXCLUDING Taxes (INR)
1	2	3	4	5	6
1	Disposal of 'Obsolete / Unserviceable materials – 'as is and where is basis' mentioned in Appendix-I. The taxes and duties to be paid extra as applicable before taking out the material at IIM RAIPUR				
1.01	Rate for the Disposal of Vehicle Lot	LOT1	1.00	Lot	Rs.....
1.02	Rate for the Disposal of Computers and Peripheral Equipment's Lot	LOT2	1.00	Lot	Rs.....
1.03	Rate for the Disposal of Electrical & Electronics Items Lot	LOT3	1.00	Lot	Rs.....
1.04	Rate for the Disposal of Miscellaneous Office Furniture and office Equipment's	LOT4	1.00	Lot	Rs.....
Total in Figures without tax Rs.....					
Quoted Rate in Words without tax					
.....					

Note: Taxes will be paid extra as actual against the invoice raised by IIM Raipur.

Authorized Signatory

Name:

Designation:

Date:

Place: