



INDIAN INSTITUTE OF MANAGEMENT RAIPUR

भारतीय प्रबंधन संस्थान रायपुर

Website: www.iimraipur.ac.in

(Tender Reference NO: IIMR/EM&ES/06/2024-25 dated 27/08/2024)

निविदा संदर्भ सं.: दिनांक 27/08/2024

Name of the work/ कार्य का नाम: Rate contract for Hiring of JCB/Backhoe Loader, Tractor with Trolley (Hydraulic) and Road Roller with driver & fuel etc. on rental hourly basis at IIM Raipur.

CAO /मुख्य प्रशासनिक अधिकारी

INDIAN INSTITUTE OF MANAGEMENT
RAIPUR

Atal Nagar, P. O. –Kurru (Abhanpur), Raipur (C.G.)

Pin Code 493661

Telephone: +91-771-2474600

भारतीय प्रबंधन संस्थान रायपुर

अटल नगर, पी.ओ.-कुरू (अभनपुर), रायपुर (सी.जी.)

पिन कोड -493 661

टेलीफोन: 91-771-2474600

Last date & time of online Submission of Bid: 16/09/2024 up to 3.00 PM
जमा करने की अंतिम तिथि: 16/09/2024 अपराह्न 3.00 बजे तक

INDIAN INSTITUTE OF MANAGEMENT RAIPUR
Tender No. IIMR/EM&ES/06/2024-25 dated 27/08/2024

NOTICE INVITING TENDERS

Sealed bids are invited under Single stage (Two bid system) professional agencies for the work mentioned below:

Name of the work: Rate contract for Hiring of JCB/Backhoe Loader, Tractor with Trolley (Hydraulic) and Road Roller with driver & fuel etc. on rental hourly basis at IIM Raipur.

Location of site: **IIM Raipur, Atal Nagar, P. O. –Kurru (Abhanpur), Raipur (C.G.)**
Pin Code 493661

Bid Downloading Schedule: Tender documents can be downloaded from the IIM Raipur website www.iimr.ac.in/tender or www.tenderwizard.com/IIMRAIPUR

CRITICAL DATE SHEET

Bid Publishing Date	27/08/2024
Bid Document Download Start Date	27/08/2024 @ 17.30 Hrs
Pre-bid meeting & and site visit	03/09/2024 on 11.30 A.M at IIM Raipur (Atal Nagar, Kurru, Raipur.493661)
Re-Tendering/Corrigendum (If any)	
Online Bid Submission End Date	16/09/2024 up to 3.00 P.M
Online (Pre-qualification) Technical Bid Opening Date	17/09/2024 at 3.30 PM
Online Financial Bid Opening Date	Price Bids of only technically qualified bidders shall be opened later in the presence of authorized representatives of bidders and IIM Raipur Officers.

1. Bid Submission:

The tenderer who has downloaded the tender from the IIM Raipur website www.iimraipur.ac.in/tender or www.tenderwizard.com/IIMRAIPUR shall **not tamper/modify the tender form, including the downloaded price bid template, in any manner**. In case the same is found to be tempered/modified in any manner, the tender will be completely rejected, and the tenderer is liable to be banned from doing business with IIM Raipur.

Intending tenderers are **advised to visit the** IIM Raipur website, www.iimraipur.ac.in, www.eprocure.gov.in (CPP Portal) and e-tender website i.e. www.tenderwizard.com/IIMRAIPUR **regularly till the closing date of submission** of tender for any corrigendum/addendum/ amendment.

The tender shall be submitted as follows:

- Pre-qualification documents
- Price bid as per Price Bid format

The offers submitted by Fax/email shall not be considered. No correspondence will be entertained in this matter.

E-Tendering procedure:

Accessing/ Purchasing of Tender Documents

- a) The complete Tender Document can be viewed /downloaded from the e-Tendering portal i.e. www.tenderwizard.com/IIMRAIPUR free of cost or link on Tender section of IIM Raipur website i.e. www.iimraipur.ac.in or Central Procurement Portal.
- b) It is mandatory for all the bidders to have class-III Digital Signature Certificate from any of the licensed Certifying Agency (Bidders can see the list of licensed Certifying Agencies from the link www.cca.gov.in) to participate in e-Tendering of IIM Raipur.
- c) It is mandatory for the bidders to get their firm/company registered with e-Tendering portal of IIM Raipur, i.e. www.tenderwizard.com/IIMRAIPUR to have user ID & password by submitting a non-refundable annual registration charge of ₹ 1,770/- (inclusive of taxes, levies, etc.) which can be paid online using the e-payment gateway to Central Electronics Limited on the portal address mentioned above. The registration so obtained by the prospective bidder shall be valid for one year from the date of its issue and shall be subsequently renewed.
- d) In addition to this, Bidder shall submit a non-refundable fee of ₹ 1,180/ (Rs. One Thousand One Hundred and Eighty Rupees Only) inclusive of all taxes towards e-bid processing fee paid online using the e-payment gateway to CEL Limited on the portal address mentioned above.
- e) Validity of Bidder's Registration on the e-Tendering portal of IIM Raipur
Bidders may note the following:
 - (i) It shall be the sole responsibility of the bidder(s) to keep the Registration valid up to the original/extended date of submission of bid. Bids can be submitted only during the validity of their registration.
- f) IIM Raipur may issue addendum(s)/corrigendum(s) to the Tender documents. In such case, the addendum(s)/corrigendum(s) shall be issued and placed on website www.tenderwizard.com/IIMRAIPUR at any time before the closing time of tender. The bidders who have downloaded the Tender documents from the website must visit the website and ensure that such addendum(s)/corrigendum(s) (if any) is also downloaded by them. This shall be the responsibility of the prospective registered bidders to check the web site for any such corrigendum/addendum/addendum till the time of closing of tender and ensure that bid submitted by them are in accordance with all the corrigendum /addendums.
- g) The Tender documents shall be submitted online on or before 15:00 Hrs. on 16/08/2024 in the prescribed format given on the websites and Pre-qualification (Technical) bids received online shall be opened at 15:30 Hrs. on 17/09/2024. No other mode of Bid submission is acceptable. Detailed credentials as per the requirement of eligibility criteria and all Tender papers are to be submitted online.
- h) Bidders cannot submit the tender after the due date and time of e-bid submission. Time being displayed on e-procurement portal of IIM Raipur ("Standard Time") shall be final

and binding on the bidders. E-Bids are required to be submitted by bidders, only as per the Indian Standard Time (IST) and not the time as per their location/country.

- i) The complete application shall be signed by the Authorized Signatory of the bidder & submitted “on-line” and Price Bid Sheets should be filled and submitted “online” only. The authorized signatory of the bidder must be in possession of Power of Attorney before submitting the digitally signed bid. Scanned copies of various documents can be prepared in different file format (PDF, JPEG). Bidders can upload a single file of size 5 MB only, but they can upload multiple files.

Helpdesk Support:

e-Tendering Registration Queries	Registration Help	080-45811365	twregdelhi@etenderwizard.com
DSC Queries	Help Desk	080-45811365	dscdelhi@etenderwizard.com
For e-Tendering Queries	Shankar Kumar/ Ranjit Ranjan	8800378610/8839371175	shankar.k@etenderwizard.com

Part I: Pre-qualification Bid

The following documents are to be uploaded by the tenderer along with **Pre-Qualification Bid** as per the tender document.

Eligibility conditions:

Sr.No.	Description	Remarks (Documents to be submitted)
1	<p>Bidder should have minimum one backhoe loader/JCB with a bucket capacity of one cubic meter, one Tractor with trolley (Hydraulic, two tyre having capacity 05 ton or 120 cft) and one smooth wheeled road roller 8–10-ton capacity with driver.</p> <p style="text-align: center;">Or</p> <p>If a bidder should tie up with another agency for hiring of machinery, he should have valid agreement on a stamp paper of Rs 100.</p> <p>Note: All machinery purchased in 2018 or later. Otherwise, their bid will not be considered for further process and will be rejected.</p>	<p>Attach a Copy:</p> <ol style="list-style-type: none">1. Copy of RC Book.2. Copy of current Insurance.3. Copy of Fitness Certificate and valid permit.4. Copy of Tie up agreement for each vehicle for a period of minimum 12 months in Rs.100/- judicial stamp paper
2	The Bidder Should have been registered under GST.	Copy of GST Certificate should be enclosed.
3	PAN card	Copy of PAN Card should be enclosed.

Important Note:

- a. Past performance in IIM Raipur: Bidder, whose past performance in jobs carried out in IIMR, is found to be unsatisfactory, will be disqualified technically even though they may meet the other technical/eligibility criteria.
- b. Joint Ventures are not allowed.

Part II: Price Bid

The bidders must submit the price bid only as per the price schedule format/template available on the IIMR e-tendering portal i.e. www.tenderwizard.com/IIMRAIPUR . Any other format for submission of price bid shall be out rightly rejected without any further reference to the bidders.

In case the price bid is found to be tempered/modified in any manner, the tender will be completely rejected, and the bidder is liable to be banned from doing business with IIM Raipur.

Do not quote/ upload the price in the Pre-Qualification, Technical bid, or elsewhere it would lead to your bid getting disqualified without any further reference to the bidders.

The prices must include all the applicable taxes and duties, driver and fuel, fees, wastages of materials etc.

IIM Raipur reserves the right to negotiate the quoted price with the successful bidder.

The quoted rates shall remain firm throughout the tenure of the contract, and no revision is permissible for any reason.

Sealed tenders are invited through online mode of bid submission from bonafide, experienced & reputed contractors of financial standing for the job given below:		
Clause No	Title	Description
101	Name of work	Rate contract for Hiring of JCB/Backhoe Loader, Tractor with Trolley (Hydraulic) and Road Roller with driver & fuel etc. on rental hourly basis at IIM Raipur.
102	Tender no.	IIMR/EM&ES/06/2024-25 dated 27/08/2024)
103	Details of bidder	Annexure- A is to be filled, duly signed, stamped, and submitted along with the tender.
104	Tender submission cost	Rs.590/- (Inclusive of GST)
105	Earnest Money Deposit (EMD)	NA
106	Contract Period	12 months from the date of issue of LOA and it may be extended for further another 02 years in same rate of contract and conditions.
107	Liquidated Damage	Failure to complete the work in time, the agency is liable to be banned from doing business with IIMR.
108	Initial Security Deposit (ISD)	Initial security deposit (ISD) @ 3% of the Contract Value to be paid on the award of the contract but before the commencement of services. ISD amount is to be paid by Demand draft in Favor of IIM Raipur or NEFT. In case of EMD exemption for MSME/ NSIC, ISD amount @ 3 % of the contract value is to be paid on the award of the contract but before the commencement of work/services. If the contractor fails to submit ISD, it will be deducted from the contractor's running /final account bill. Interest will not be applicable to the ISD amount.

109	Initial Security Deposit (ISD)	Applicable
110	Interest in Security Deposit	No interest will be paid on any deposit
111	Initial Security Deposit (ISD)	ISD amount will be released after the satisfactory completion of the Work/services. interest will not apply to the ISD amount
112	Conditional Bids	Conditional bids or Bids based on the process / basic schemes other than those mentioned and/or not conforming to the technical specifications/requirements of the Bidding documents will not be considered.
113	Contract Agreement	Formal work order to be issued to successful bidder.
114	Insurance	The bidders have to take responsibility for their manpower, machinery, and workmen. For any incidental loss, IIM Raipur will not be held responsible. The successful bidder must indemnify IIM Raipur for any consequential loss arising from the negligent act.
115	Work and risk cost	IIM Raipur reserves the right to get the whole or part of the work executed by some other agency at the risk and cost of the contractor, if it is found that the quality and/or the progress in respect of the whole or part of the work is not satisfactory
116	Compliance with owners' rules and regulations	The contractor shall comply with all norms stipulated by the Owner, such as Gate Passes, Checking, Maintenance of Cleanliness, Discipline & Decency at and around the work site, Safety Precautions, and Safety Regulations.
117	Arbitration	If any dispute, difference, controversies or claims of any kind whatsoever shall arise between IIM Raipur and the successful bidder, they shall seek to resolve any such dispute or difference by amicable mutual consultation and deliberation in good faith within 21 days from the date of intimation of such dispute, difference, controversies or claims by referring it to the Director of IIM Raipur by the successful bidder. If IIM Raipur and the successful bidder fail to resolve such dispute or difference, controversy, or claim by mutual consultation, then either Party may give the other, a formal notice in writing that the dispute, difference, controversy, or claim exists, specifying its nature, the point(s) in issue and its intention to refer such disputes, differences, controversies, or claims to arbitration under the Arbitration and Conciliation Act, 1996. The sole arbitrator shall be appointed by Director IIM Raipur, having the requisite technical expertise to adjudicate such nature of disputes. The decision of the sole arbitrator shall be binding on both parties. Arbitration shall be held in Raipur,

		(Chhattisgarh) India, and the arbitration proceedings shall be conducted in English. The arbitrator will be requested to give their award in 60 days' time. The award shall be a reasoned award, which shall be final and binding on the Parties. The award shall be entered in the courts at Raipur, and such courts may order enforcement of the award against the Parties and their respective successors and permitted assignees. The costs and expenses of the arbitration shall be borne equally by both parties. The courts in Raipur shall have exclusive jurisdiction.
118	Safety and Security	The contractor shall abide by the safety code provisions as per the safety code framed from time to time by the government.
119	Prices, Taxes & Duties	The Bidder should quote firm prices/ rates inclusive of all driver cost, fuel, lubricants, taxes like Duties, Levies, Personal Tax, Corporate Tax, worker welfare cess, etc. All other expenditures required to be incurred by him/her for providing required electrification work, etc., during the contract period as indicated under his contract, and afterward, no variation on any account unless otherwise specifically mentioned will be allowed. (The contractor will indemnify IIM Raipur against violation of all statutory liabilities, present and future, arising out of this contract.)
120	Bid Validity	The bid submitted by the bidder shall remain valid for a period of 03 Months from the date of opening of the Price Bid. Bidder shall not be entitled during this period to revoke or vary the content of Bid or any term thereof. In such case of making any variation after submission of the bid on their own, the offer shall be treated as "REJECTED."
121	Award of similar types of work at the same rates	Upon mutual consent, the client may award another similar type of work on campus based on this rate to the contractor, for which the rates may be valid up to One year from the date of issue of Work Order.
122	Access to site	The Contractor shall allow unhindered access to IIM Raipur and/or any other party or person, engaged by the IIM Raipur to work at the same site and/or to check/ regulate / watch /guard/ measure/inspect, solely or jointly with the Contractor.
123	Rejection of bid(s)	<p>IIM Raipur reserves the right to, at any time and at its absolute discretion, the following</p> <hr/> <p>i) Accept or reject any or all bids</p> <hr/> <p>ii) To permit any related documents by the bidder for the clarification of IIM Raipur.</p> <hr/> <p>iii) To negotiate the price with L-1</p>

		iv) To suspend, discontinue, modify, and/or terminate the Tendering process at any time without assigning any reason whatsoever
124	Quantom of work	This contract is basically an item rate contract. The quantities/Area given in the “BILL OF QUANTITIES” (Part-2, Price Bid) are approximate only and may vary in the actual course of execution, final bill will be based on actual time conception as per completion of work. The Contractor is, therefore, advised to quote very careful No claim for compensation from the Contractor shall be entertained due to any variation in quantities (irrespective of the quantum of variation) OR deletion of any item. The rates fixed for a particular year shall remain the same throughout the year.
125	Assignment and sub-contracting	The Contractor shall not assign, sub-contract, or sub-let the whole or any part of the contract in any manner. In case of unavoidable circumstances, the contractor shall be able to do it with the approval of the owner of premises. However, the job shall be sublet only to the party approved by the owner.
126	Misconduct	The Contractor shall keep the Owner indemnified from and against all personal and third-party claims whatsoever arising out of any commission or omission by Contractor or his employees, or representatives as the case may be
127	Inspection and testing by IIM Raipur	The Owner shall be entitled to inspect and / or test by itself or through any of its representative or an independent agency.
128	Interpretation	The Special conditions of Contract if any will be read in conjecture with all other documents forming part of this contract. Notwithstanding the sub-divisions of the documents into these separate sections, every part of each shall be deemed to be supplementary to and complimentary of every part and shall be read with and into the contract.
129	Payment of Bills	Payments will be made by crossed account payee cheques only OR e - payment.
130	Advance against material on site	Not Applicable
131	Payment Terms	Payment will be made based on the certification of the engineer in charge of IIM Raipur on full/partially completion of work. Payments will be made within 30 days of submission of bills provided the bills are complete and duly authenticated by the specified Officer(s) of IIM Raipur after completion of the work in all respects and a successful report received from the concerned Officer.
132	Escalation / De-escalation of rates	Prices/Rates quoted will be firm during the entire duration of the contract.

133	Basic Rates	The basic rates mentioned (if any) in the tender are FOR IIM Raipur Campus. The difference will be paid OR deducted for the payment to the contractor upon submission of documentary proof if otherwise.
134	Non-tender items/ Extra Items	In case of items that the contractor has to execute that are not covered in the tender, the rates shall be paid based on rate analysis duly certified by an engineer in charge, and the profit margin would be 15% inclusive of all taxes EXCEPT GST as applicable.
135	Bid format	The bid shall be submitted in online mode only in order as follows.
135.1	Sealed Envelope - 1	Legible copies of documents mentioned duly self-attested by the bidder and are to be uploaded against the tender through e-tender website with the Pre-Qualification BID documents.
135.2		Tender documents, as downloaded from the IIM Raipur website or e-Tender website, are to be uploaded and must be stamped with the bidder's seal and signature.
135.3	Sealed Envelope - 2	Price bid documents issued and downloaded from IIM Raipur e-tender website i.e. www.tenderwizard.com/IIMRAIPUR to be filled and uploaded through the link provided against the tender
136	Force Majeure	If the whole or any part of the performance by the Parties of any part of their respective obligations hereunder is prevented or delayed by causes, circumstances, or events beyond the control of the Parties, including delays due to floods, fires, accidents, earthquakes, riots, explosions, wars, hostilities, acts of government, custom barriers, or other causes of like character beyond the control of the Parties, then to the extent the Parties shall be prevented or delayed from performing all or any part of its obligations hereunder by reason thereof despite due diligence and reasonable efforts to do so notwithstanding such causes, circumstances or events, the Parties shall be excused from performance hereunder for so long as such causes, circumstances or events shall continue to prevent or delay such performance.
137	Taxes, Labour laws, and Other Regulations	The Contractor will be exclusively responsible to meet and comply with all legal requirements related to the work.
		The Contractor shall accept and bear full and exclusive liability for the payment of any and all existing taxes of the Central or State Government or of any other authority with respect to the contract or any item sold or supplied pursuant thereto or anything done or service rendered pursuant thereto.

		Any legal matter or issues and all court matters that arise for this contract are subjected to Raipur court jurisdictions only.
138	Precedence Clause:	In the case of any ambiguity in interpretation, the Price bid will supersede the Technical Qualification bid and decision by Manager (A&F), IIM Raipur, on the interpretation of the entire contract terms and conditions, will be final and binding to all.
139	Mathematical error	The total quoted amount will be declared during the opening of price bids. However, during calculation verification, if there is any error found in the total amount, the agency will be called for clarification. The rates quoted by the agency will be considered firm, and hence, the amount will be worked out by multiplying the rate with quantity. The rate will not be allowed to be changed in any case. However, a decision by the Manager (A&F), IIM Raipur, on the interpretation of the entire contract terms and conditions will be final and binding to all.
140	Penalty Clause	Contractor has to provide the above-mentioned vehicle as per given time schedule if failed then IIM Raipur will execute the work through another agency and the same amount will deduct from the successful bidder/contractor.

DETAILS OF WORK

- (i) **Name of the Work:** Rate contract for the one JCB/backhoe loader ,01 tractor with trolley (Hydraulic) and 01 smooth wheeled road roller 8–10-ton capacity with driver and fuel etc.
- (ii) **Working Timings:** The hiring will be based on the actual demand of mentioned vehicle and generally timing 9:00AM to 5:30PM (08 hours Including lunch) and for a day minimum hours will be 03 hours and maximum hours cannot be exceeded by 08 hours in a day (If required it may exceed) and the timing will be noted from the start of actual work at IIM Raipur site and it will be final.
- (iii) **Period of Hiring:** 12 months from the date of issue of LOA and it may be extended for further another 02 years in same rate of contract and conditions.
- (iv) **Site Visit:** The Loaders (JCB or Equivalent) vehicles to be hired have to work in the IIM Raipur and hence the tenderer is requested to inspect the institute’s area and acquaint himself with the local conditions of it before quoting the rates.
- (v) The machinery logbook shall be maintained on a daily basis at IIM Raipur site. A measurement sheet shall be prepared on the basis of logbook record.

GENERAL TERMS AND CONDITIONS

- (i) All mentioned vehicle will be available at any specified time for all working/non-working days and should not be moved out of the working place without prior permission.
- (ii) If the hired vehicle breaks down, it should be replaced immediately. However, at any given time, the number of vehicles as required in the LOA/Work order should be available as per IIM Raipur requirement.
- (iii) The hire charges (on hourly bases) quoted shall be inclusive of all expenses including driver salary, fuel & any other operational expenses etc. and shall remain firm throughout the contract period. No price escalation on any account will be allowed.
- (iv) If the equipment moves out of the premises due to any reason, the contractor should provide another as a replacement immediately.
- (v) All statutory liabilities, compliances of various act regarding transportation, Insurance of equipment's/workmen and other liabilities should be borne by the contractor.
- (vi) Safe custody of the equipment is the tenderer's sole responsibility, and the tenderer is not entitled to claim any amount towards damage of the equipment's.
- (vii) If the performance of the contractor is found not satisfactory the SECURITY DEPOSIT will be forfeited.

Annexure A

PARTICULARS OF BIDDER

SR.NO	DESCRIPTION	
1	Name of the bidder	
A	Trade Name (in Block letters)	

B	Status of the Bidder (Proprietorship/Partnership/LLP/Limited Co.) In Block letters)	
C	Name of Proprietor/Partners/CEO/Directors (In Block letters)	
2	Postal Address	
3	Telephone No.	
4	E-mail / Website address (if available)	
5	Name of the Banker, Branch Name & address (In Block letters) (For e-payment purpose)	
A	Account no	
B	IFSC code	
6	PAN (upload self-attested photocopy)	
7	GSTIN (GST Registration No.) (Upload self-attested photocopy)	

I/We hereby declare and affirm that I/we have read and understood the terms and conditions of this tender/quotation/NIT as stipulated in the tender notice No IIMR/EM&ES/06/2024-25 Dated 27/08/2024. Accordingly, I/ we accept the terms and conditions and hereby offer the rates for “as per Price Bid”.

Date _____ Signature _____
Official seal of bidder _____

<u>FORMAT OF PRICE BID</u>	
Tender No. IIMR/EM&ES/06/2024-25 Dated 27/08/2024.	
Name of the Work: - Rate contract for Hiring of JCB/Backhoe Loader, Tractor with Trolley (Hydraulic) and Road Roller with driver & fuel etc. on rental hourly basis at IIM Raipur	
<u>FINANCIAL BID</u>	
Name of the Firm	

Address of the Firm	
Phone/Mobile no.	
E-Mail ID	

Bill of Quantity (BOQ)

Sr. No.	Description of the vehicle	Unit	Quantity	Rate In (Rs.)	Amount (Rs.)
1	JCB/Backhoe loader- with 1 cubic meter capacity with driver with fuel -01 Nos	Hour	400		
2	Tractor with trolley (Hydraulic, two tyre having capacity 05 ton or 120 Cft) with driver with fuel-01 Nos	Hour	250		
3	Smooth wheeled road roller having capacity 8-10 Tone with operator with fuel-01 Nos	Hour	100		
Total works amount INR					
GST Amount @					
Total Amount of works in Rs. (Including GST)					

Total Amount in Words: -