



**भारतीय प्रबंध संस्थान रायपुर**  
**Indian Institute of Management Raipur**

IIMR/Tender/2024-25/01 dt.24.04.2025

आईआईएम रायपुर में "पेंट और संबंधित वस्तुओं की आपूर्ति के लिए वार्षिक दर अनुबंध" के लिए निविदा आमंत्रित करने की सूचना

**Notice Inviting Tender for the “Annual Rate Contract for supply of Paints and Allied Items at IIM Raipur”**

सी.पी.पी.पी (<https://eprocure.gov.in/cppp/>) के माध्यम से ऑनलाइन निविदा

Online tendering through CPPP (<https://eprocure.gov.in/cppp/>)

**भारतीय प्रबंधन संस्थान रायपुर**  
अटलनगर, पीओ - कुरु (अभनपुर),  
रायपुर – 493 661, छत्तीसगढ़  
वेबसाइट: <http://www.iimraipur.ac.in/>

**Indian Institute of Management Raipur**  
Atal Nagar, P. O. - Kurru (Abhanpur),  
Raipur – 493 661, Chhattisgarh  
Website: <http://www.iimraipur.ac.in/>

**निविदा आमंत्रित सूचना**  
**NOTICE INVITING RFP**

आईआईएम रायपुर में "पेंट और संबंधित वस्तुओं की आपूर्ति के लिए वार्षिक दर अनुबंध" के लिए निविदा आमंत्रित करने की सूचना

The Indian Institute of Management Raipur invites bids from eligible and reputed firms/ agencies / organizations Notice Inviting Tender for the “Annual Rate Contract for supply of Paints and Allied Items at IIM Raipur”.

The schedule and other details of the RFP are as under:

RFP Name	Annual Rate Contract for supply of Paints and Allied Items at IIM Raipur
RFP No.	IIMR/Tender/2025-26/01 dt.25.04.2025
Estimated cost of service	07 lakhs Annually
Mode of Selection	As per tendered terms and conditions
Period of contract	The agency / proprietor will be empaneled initially for a period of two years, which may be extended for the further period of two years, subject to satisfactory performance of the agency and on the mutual consent.
Publish Date	25.04.2025
Bid Opening Date	19.05.2025 after 04:30 PM
Bid Submission Start Date	25.04.2025 after 04:30 PM
Bid Submission End Date	16.05.2025 @ 04:30 PM
Tender Fee	Rs.590/- inclusive GST in the form of ‘Demand Draft’
	Demand Draft in favor of “IIM Raipur” payable at Raipur from any Scheduled Commercial Bank except Co-operative & Gramin bank. Tender Fee should reach physically through speed post/registered post/courier in an envelope & superscribed with subject, “RFP Number” addressed to The CAO, IIM Raipur, Atal Nagar, Kurru, Abhanpur, Raipur, Chhattisgarh, INDIA 493661; on or before the Bid Submission End Date i.e 25.02.2025 till 05:30 pm. Exemption of tender fees may be allowed for NSIC/MSME Vendor (Certificate for same/ similar category must be uploaded online for exemption).Trader will not be allowed for the exemption.
Contact person for queries related to RFP / Tender	Shri. Ashwani Bhardwaj Sr Store and Purchase Officer
	0771-2474-705
Contact number for any type of technical query related to specification/ job description/ scope of work etc.	Shri. Mohd. Tariq Sr. Engineer-Civil. - 9045636120

This RFP document containing eligibility criteria, scope of work, terms and conditions, specifications and other documents can be seen/downloaded at/from the Central Public Procurement (CPP) Portal <https://eprocure.gov.in> or Indian Institute of Management Raipur website: [www.iimraipur.ac.in](http://www.iimraipur.ac.in).

This RFP is required to be uploaded on the website <https://eprocure.gov.in> and nowhere else, as it will be opened online at this site only.

The agency shall sign and stamp each page of this RFP document as taken of having read, understood and comply with RFP, the terms and conditions contained herein.

**Manual bid/RFP shall not be accepted under any circumstances. Incomplete bid/documents shall be rejected without giving any reason.**

## **1. INTRODUCTION**

The Indian Institute of Management (IIM) has been set up by the Government of India, Ministry of Human Resource Development (now known as the Ministry of Education) in 2010 at Raipur, the capital of Chhattisgarh. IIM Raipur operates from its new campus located at Atal Nagar, P. O. – Kurru (Abhanpur), Raipur (C.G.) 493661. In this, the 'Estate department' requires paints and allied items for the day-to-day maintenance work at IIM Raipur.

## **2. SCOPE OF WORK**

- a) For supply of paints and allied items under 'Annual Rate Contract' as and when required at IIM Raipur.
- b) No minimum guarantee will be given to the vendor for supply of paints and allied items under 'Annual Rate Contract'.
- c) The minimum expiry period of paints should not be less than one year from the date of apply to IIM Raipur.

## **PART I- (Technical Bid)**

### **Bidders' Eligibility Criteria**

- a. A certificate of dealership/ OEM certificate for the 'Asian paints or Berger Paints or Dulux Paints' to be submitted in the technical bid part.
- b. The agency / proprietor should give an 'Authorization letter/certificate' for acceptance of our 'Scope of Work' and all terms & conditions of tender document. A duly completed certificate to this effect with fee details is to be submitted as per **Annexure II**.
- c. There should have been no court case filed against the proprietor /firm / partner or the company (agency) in the labour court , GST office and any other court within the last five years; also there should have been no case pending with the police/GST office/ labour court/ any other court against the proprietor/ firm/ partner or the company (agency); and the proprietor/ firm/ partner or the company (agency) should not be blacklisted by any Government agency. A duly completed certificate to this effect is to be submitted as per **Annexure-III**.
- d. The agency / proprietor should be registered under 'Partnership firm/Proprietary firm/ Public/trading firm etc, and a valid registration certificate of the same should be enclosed as documentary proof as per **Annexure-IV**.
- e. The agency / proprietor should attach a list of work orders with satisfactory work completion report where a 'Similar type of work' i.e. 'Supply of paints or painting works' has been executed in Govt. / State Govt. organizations.

Note- Please fill out the details related to work experience in **Annexure-V**.

- f. The agency / proprietor must comply with the statutory requirement, such as registration with PAN and GST (if applicable) etc. and submit proof thereof as per **Annexure-I**.
- g. The average annual turnover of the agency / proprietor should be at least Rs. 5 Lakhs (Rupees five lakhs) during the last three financial years, i.e., 2021-22, 2022-23, and 2023-24. Relevant certificates from auditors are required as per **Annexure-VI**.

**Annexure-I: BIDDER's PROFILE**  
(On Company/ Firm's Letterhead)

<b>Profile</b>		
Registered Name (A copy of firm registration certificate must be attached to the technical bid)		
Date of Incorporation / Establishment		
Permanent Account Number (PAN) (A copy must be attached to the technical bid)		
GST Registration Number (If applicable)		
Registered Address (A copy must be attached to the technical bid)		
Postal address for communication		
Authorized Signatory Details	Name	
	Designation	
	Email	
	Phone	
	Other detail	

**Authorized Signatory**

Name:

Designation:

Date:

Place:

**Annexure-II**

(Duly sealed and signed certificate on Company/ Firm's Letterhead)

To,  
Director  
Indian Institute of Management Raipur

Subject: DETAILS OF RFP FEES & EMD DEPOSITED, WITH A SELF-DECLARATION FOR ACCEPTING OUR SCOPE OF WORK AND ALL TENDER TERMS AND CONDITIONS

Dear Sir,  
I/we hereby submit our tender for the "Annual Rate Contract for supply of Paints and Allied items at IIM Raipur" along with other required documents.

I/we are enclosing herewith the following towards RFP Fee and Earnest Money Deposit.

Particular	Amount	DD No & Date	Bank Name	Remarks
Tender fee (Including GST)	590.00			
Exemption in tender fee are allowed for MSME vendor (Original service provider)	Tender Fee will be exempted for the MSME Agency/Vendor. Exemption in fees will be allowed only for that MSME / NSIC vendor which will come under a similar category of services (Translation services). Only a certificate will be considered for the exemption in tender fee in which the name of the service /activities or definition of activity/ service is to be co-related with translation services or similar. Exemption will not be allowed for other category MSME/NSIC vendors or traders.			

I/We have gone through all the terms and conditions of the tender document. also, I/We have gone through the corrigendum/ addendum issued (if any) till the Bid Submission close time and date for this tender.

I/We agree to accept all the terms and conditions of the tender document and assure you that I/We will comply with the above-referred tender document, including instructions, terms and conditions, and technical specifications stated therein.

**Authorized Signatory**

Name:

Designation:

Date:

Place:

**Annexure-III**

**SELF-DECLARATION CERTIFICATE FOR THE CLEAN TRACK RECORD**

(Duly sealed and signed certificate on Company/ Firm's Letterhead)

I hereby certify that .....firm/ company is neither blacklisted by any Central/State Government/Public Undertaking/Institute/labour court/GST office or any other organisations nor is any criminal case registered/pending against the firm/company or its owner/partner(s)/ director(s) anywhere in India as on date of submission of this self-declaration.

I also certify that the above information is true and correct in all respects. In any case, at a later date it is found that any details provided above are incorrect, any contract given to the above firm/company may be summarily terminated, and the firm will be debarred/blacklisted as decided by the competent authority of IIM RAIPUR; also the EMD/ Performance Security Deposit (if any) shall be forfeited.

In addition to the above, IIM RAIPUR will not be responsible for paying the bills for any Partial/ Full supply of the items/ services.

**Authorized Signatory**

Name:

Designation:

Date:

Place:



**Annexure-IV**

NUMBER OF YEARS FROM ESTABLISHMENT

<b>Name of firm</b>	<b>Date of Establishment/ Incorporation</b>	<b>Number of Years as on 31.03.2024</b>	<b>Partnership firm/Proprietary firm/ Public/Private limited company/other</b>	<b>Remarks for (Evidence for establishment and registration)</b>

**Currently, the firm is in the same business (Yes/No):** \_\_\_\_\_

**Authorized Signatory**

Name:

Designation:

Date:

Place:

**Annexure-V**

**WORK EXPERIENCE DETAILS IN GOVT. ORGANISTAIONS**

<b>Sn no</b>	<b>Name of the Client</b>	<b>Order No./agreement date</b>	<b>Total amount of work order or yearly billing amount</b>	<b>Remarks</b>
				Copy of the work orders and the work execution/completion certificate or experience certificate mentioning the value of contract from the client end pertaining to the mentioned. works are to be submitted.

**Authorized Signatory**

Name:

Designation:

Date:

Place:

**Annexure-VI**

**AVERAGE ANNUAL TURNOVER**

The bidder / Proprietor average annual turnover during the last three consecutive financial years i.e. 2021-22, 2022-23 and 2023-24 should not be less than Rs. 05 Lakhs.

<b>Financial Year</b>	<b>CA Certificate with UDIN (Yes/No)</b>	<b>Annual Turnover (Figure in Rs.)</b>	<b>Remarks</b>
2021-22			Certificate issued by a Practitioner Chartered Accountant with UDIN should be submitted. with this Annexure
2022-23			
2023-24			
<b>AVERAGE ANNUAL TURNOVER:</b>			

**Authorized Signatory**

Name:

Designation:

Date:

Place:

### **PAYMENT TERMS**

- a) No advance payment shall be made in any case.
- b) The service provider shall raise invoices at the time of supply of the items.
- c) 100 % payment will be released within 30 days after receipt and acceptance of material at IIM Raipur.
- d) Taxes- GST (if applicable) will be paid as per the prevailing rates at the time of billing.
- e) If GST is applicable, the GST Registration number of IIM Raipur (22AAAAI4374E1Z3) and HSN Code of each item are required to be furnished in Bill. Otherwise, bill will not be accepted.
- f) In case of non-achieved and/or delayed deliverables, a penalty amount of INR 0.5 % per week of the total order value plus GST shall be imposed from vendor invoice.
- g) The institute has the right to terminate the entire contract if deliverables are not satisfactory after two warnings.
- h) TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from service provider bills (TDS declaration letter will be required to be submitted by the successful agency).

### **General Terms and Conditions of Contract**

1. ***Preparation and submission of RFP:*** The RFP should be submitted in two parts, i.e., the technical bid and the financial bid. For submission of bids, all interested bidders have to register online on e-wizard portal. After registration, bidders shall submit their Technical Bid and Financial Bid documents online on <http://eprocure.gov.in/eprocure/app> duly signed and sealed on each page of RFP. For details, kindly see Annexure-ix of this RFP: Instructions for Online Bid Submission.
2. **Period of Contract:** The contract period will be initially for two years. This period may be extended further two years on satisfactory performance. In case of performance of the agency in one part or the entire contract is not found to be satisfactory as per operational parameters set out of the contract or not in conformity with the terms & conditions of the tender /eoi, then that part or the entire contract shall be terminated even before the scheduled time by giving advance notice of one month to this effect. In the event of premature closure of contract for reasons mentioned herein above, the security deposit shall be absolutely forfeited.
3. **Additional Quantity Clause:** IIM Raipur shall exercise an option to procure additional Quantity of the items in addition to the quantity initially mentioned in the tender at the same rate, terms & conditions of the tender. It will be entirely at the discretion of the Buyer (IIMR) to exercise this option or not.
4. **Tender Fee:** The agency shall deposit Non-refundable RFP fee of Rs.590 /- with GST through Demand Draft drawn in favour of “Indian Institute of Management Raipur” payable at Raipur.
5. **Security Guarantee:** The successful agency will have to deposit a security deposit i.e Rs.30,000/- (Rupees thirty thousand only) in the form of D.D. which will be valid for 60 days beyond the expiry period of contract.
6. The IIMR will not provide any residential space for accommodation to the agency. The agency has to make its own arrangement for the residential accommodation to the deployed staff.
7. **Sub-Contracting:** The contractor shall not assign, sub-contract or sub-let the whole or any part of the contract in any manner. In case of an unavoidable circumstance, the contractor shall be able to do it with the approval of the Institute. However, the job shall be sublet only to the party approved by the Institute.
8. **Misconduct:** The conduct/characters/antecedents and proper Bonafide of the workers shall be the sole responsibility of the agency. However, the agency should provide the

- necessary details of all its employees to the IIMR. All the employees should be police verified.
9. The persons employed by the agency will be the employees of the agency and the IIMR shall have nothing to do with their employment or non-employment. Under no circumstances any liability in respect of matters connected with their employment be held against the IIMR and the personnel employed by the agency shall have no right whatsoever to claim employment or other rights from the IIMR.
  10. There should be no court case filed against the proprietor /firm / partner or the company (agency) in the court within the last five years; also there should be no case pending with the police/ court against the proprietor/ firm/ partner or the company (agency); and the proprietor/ firm/ partner or the company (agency) has not been blacklisted from any organization. An undertaking to this effect on firm letterhead should be attached.
  11. None of the employees of the agency shall enter into any kind of private work within the campus of IIMR. Non-compliance with this provision will be deemed to be violative of the contract inviting penal action/cancellation of contract.
  12. All employees of the agency functioning in the girl hostel are to be female employees only.
  13. The staff employed by the agency will not join any union of the IIMR nor shall they make any claim on service or other matter. They shall also not form any union associated with the IIMR and shall have absolutely no claim to subscribe or for election in any of the unions of the IIMR.
  14. The agency shall ensure that the personnel deployed by it are disciplined and do not participate in any activity prejudicial to the interest of the IIMR / Govt. of India / any State or any Union Territory.
  15. The staff employed by the agency shall not below the age of 18 years. They shall be medically fit and kept neat and clean. The agency shall not employ young children as prohibited under the law/rules/regulations. A record of this will be maintained by the agency.
  16. The agency will have to register all his employees who will be working in the hostel premises along with a copy of their photographs, residential details for clearance by the IIMR Security along with police verification certificate.
  17. The agency shall take at his own cost, if required, necessary insurance cover in respect of staff and other personnel to be employed or engaged by him in connection with the afore mentioned services to IIMR and shall indemnify IIMR against all acts of omissions, fault, breaches and or any claim or demand, loss injury and expenses to which IIMR may party or involved as a result of the agency failure to comply and of the obligation under the relevant act law which the agency is to follow.

18. **Interpretation:** All the terms and conditions of contract shall be read in conjunction with all other documents forming part of this contract. Notwithstanding the subdivisions of the documents into these separate sections, every part of which shall be deemed to be supplementary to and complementary of every part and shall be read with and into the contract.
19. In addition to the prescribed manpower, whenever required, agency has to provide additional manpower and/or equipment at the rates quoted in the RFP.
20. **Validity:** The quoted rates must be valid for a period for 180 days from the date of closing of the RFP. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.
21. In case the agency withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The agency should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original RFP.
22. In exceptional circumstances, the IIMR may request the bidders' consent for an extension of the period of bid validity. A bidder shall, however, be at liberty to refuse the request without risking forfeiture of his earnest money. A bidder agreeing to extend the validity of bid will not be allowed to modify his bid.
23. Anyone or more of the following actions / commissions / omissions are liable to cause summary rejection of RFP:
  - Any BID received late without conclusive proof that it was delivered before the specified closing time.
  - Any conditional bid or bid offering rebate.
  - Any bid in which rates have not been quoted in accordance with specified formats / details as specified in the Bid Documents.
  - Any effort by a bidder to influence the IIMR in the bid evaluation, bid comparison or contract award decision.
24. **Authority of person signing document:** A person signing the RFP form or any documents forming part of the contract on behalf of another shall be deemed to warrant, that he has authority to bind such other and if, on enquiry, it appears that the person so signing had no authority to do so, the IIMR may without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all cost and damages.
25. **Access to SITE:** The agency shall allow unhindered access to the IIMR and/or any other party or person, engaged by the IIMR to work at the same site and/or to check/regulate/watch/guard/measure/inspect, solely or jointly with the agency.
26. **Safety and Security:** The agency shall abide by the provisions of the safety code framed from time to time by the government.

27. **Work at Risk and Cost:** IIMR reserves the right to get the whole or part of the work executed by some other agency at the risk and cost of the agency if it is found that the quality and/or the progress in respect of whole or part of the work is not satisfactory.
28. **Payment of Bills:** The payment for services under this agreement shall be made on a within 30 days on satisfactory completion of supply or contract services, through NEFT/RTGS/IMPS (online transfer). The final payment shall, however, be made only after adjusting all the dues/claims of the IIMR. Income Tax (TDS) as applicable at current prevailing rate will be deducted at source.
29. **FORCE MAJURE:** If at any time, during the continuance of this contract, the performance in whole or in part by either party, of any obligation under this contract, shall be prevented or delayed by reason of any floods, explosions, epidemics, quarantine restriction or act of God (hereinafter referred to as events), provided notice of happenings of any such eventuality is given by either party to the other within 7 days from the date of occurrence thereof, neither party shall be due to reason of such event be entitled to terminate this contract nor shall either party have any such claim for damages against the other in respect of such non-performance or delay in performance. The operation of contract shall be resumed as soon as practicable after such event may come to an end or cease to exist and the decision of the IIMR as to whether the operation have been so resumed or not shall be final and conclusive, provided further that if the performance in whole or in part of any obligation under his contract is prevented or delayed by reason of any such event for a period exceeding 90 days, either party may at his option terminate the contract.
30. **Exit Clause:** The contract can be terminated by giving one-month notice period by the Institute and three-month notice by the contractor.
31. IIMR reserves the right to reject the RFP in whole, or in part, without assigning any reasons thereof.
32. IIMR reserves the right to withdraw/relax/modify any of the terms and conditions mentioned in the RFP document if it is felt necessary in the benefit of the IIMR.
33. The decision of the Director of IIMR will be final in all respect and will be acceptable to all the RFPers.
34. **Jurisdiction:** All matters and disputes arising out of this agreement will be subject to the jurisdiction of the courts located at Raipur only.

Chief Administrative officer



## **Annexure-VII**

### **INSTRUCTIONS OF ONLINE BID SUBMISSION**

Instructions to the Bidders to submit the bids online through the Central Public Procurement Portal for e Procurement at <http://eprocure.gov.in/eprocure/app>.

1. Possession of valid Digital Signature Certificate (DSC) and enrollment/registration of the contractors/bidders on the e-Procurement/e-RFP portal is a prerequisite for e-tendering.
2. Bidder should do the enrollment in the e-Procurement site using the "Online Bidder Enrollment" option available on the home page. Portal enrollment is generally free of charge. During enrollment/registration, the bidders should provide the correct/true information including valid email id. All the correspondence shall be made directly with the contractor/bidders through email id provided.
3. Bidder need to login to the site through their user I.D./ password chosen during enrollment/registration.
4. Then the Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by SIFY/TCS/nCode/eMudra or any Certifying Authority recognized by CCA India on eToken/SmartCard, should be registered.
5. The DSC that is registered only should be used by the bidder and should ensure safety of the same.
6. Contractor/Bidder may go through the RFPs published on the site and download the required RFP documents/schedules for the RFPs he/she is interested.
7. After downloading / getting the RFP document/schedules, the Bidder should go through them carefully and then submit the documents as asked, otherwise bid will be rejected.
8. If there are any clarifications, this may be obtained online through the RFP site, or through the contact details. Bidder should take into account the corrigendum published before submitting the bids online.
9. Bidder then logs in to the site through the secured log in by giving the user id/ password chosen during enrolment/registration and then by giving the password of e-Token/Smartcard to access DSC.
10. Bidder selects the RFP which he/she is interested in by using the search option & then moves it to the 'my RFPs' folder.

11. From my RFP folder, he selects the RFP to view all the details indicated.
12. It is construed that the bidder has read all the terms and conditions before submitting their offer. Bidder should go through the RFP schedules carefully and upload the documents as asked; otherwise, the bid will be rejected.
13. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the RFP documents/schedule and generally, they can be in PDF/xls/rar/jpg/dwf formats. If there is more than one document, they can be clubbed together and can be provided in the requested format. Bidders Bid documents may be scanned with 100 dpi. It is advisable that each document be uploaded through online for the RFPs should be less than 2 M.B. If any document is more than 2 M.B., it can be reduced through rar and the same can be uploaded, if permitted. However, if the file size is less than 1 MB the transaction uploading time will be very fast.
14. If there are any clarifications, this may be obtained through the site. Bidder should take into account the corrigendum published from time to time before submitting the online bids.
15. The Bidders can update well in advance, the documents such as certificates, annual report details etc., under My Space option and these can be selected as per RFP requirements and then send along with bid documents during bid submission. This will facilitate the bid submission process faster by reducing upload time of bids.
16. Bidder should submit the RFP Fee/EMD as specified in the RFP. The original should be posted/couriered/given in person to the RFP Inviting Authority, within the bid submission due date & time for the RFP or as indicated in the RFP. Scanned copy of the instrument should be uploaded as part of the offer.
17. While submitting the bids online, the bidder reads the terms & conditions and accepts the same to proceed further to submit the bid packets.
18. The bidder has to select the payment option as offline to pay the RFP Fee/EMD as applicable and enter details of the instruments.
19. The details of the D.D./ any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise submitted bid will not be acceptable or liable for rejection.
20. The bidder has to digitally sign and upload the required bid documents one by one as indicated. Bidders to note that the very act of using DSC for downloading the bids and uploading their offers shall be deemed to be a confirmation that they have read all sections and pages of the bid document including General conditions of contract without any exception and have understood the entire document and are clear about the requirements of the RFP requirements.

21. The bidder has to upload the relevant files required as indicated in the cover content. In case of any irrelevant files, the bid will be rejected.
22. If the price bid format is provided in a spread sheet file like BoQ\_xxxx.xls, the rates offered should be entered in the allotted space only and uploaded after filling the relevant columns. The Price-bid BOQ template must not be modified/replaced by the bidder; else the bid submitted is liable to be rejected for this RFP.
23. The bidders are requested to submit the bids through online e-tendering system to the RFP Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bid online by the bidders at the eleventh hour.
24. After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number, given by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular RFP and will also act as an entry pass to participate in the bid opening date.
25. The time settings fixed in the server side & displayed at the top of the RFP site, will be valid for all actions of requesting, bid submission, bid opening etc., in the e-RFP system. The bidders should follow this time during bid submission.
26. All the data being entered by the bidders would be encrypted using P.K.! encryption techniques to ensure the secrecy of the data. The data entered will not be viewable by unauthorized persons during bid submission & not be viewable by any one until the time of bid opening.
27. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers' public keys. Overall, the uploaded RFP documents become readable only after the RFP opening by the authorized bid openers.
28. The confidentiality of the bids is maintained since the secured Socket Layer 128 bit encryption technology is used. Data storage encryption of sensitive fields is done.
29. The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
30. For any queries regarding e-tendering process, the bidders are requested to contact as provided in the RFP document. Parallely for any further queries, the bidders are asked to contact over phone: 0120-4001 002 or send a mail over to [cphp-nic@nic.in](mailto:cphp-nic@nic.in).

**Annexure-VII**  
**Financial Bid Part**  
**(To be submitted by bidder online through CPP portal)**

(a)	(b)
Description of work	Percentage (%) of Discount on (MRP Rate and Discount Rate must be mentioned in Tax Invoice)
Percentage of discount offered on MRP for supply of 'Paints and Allied items'-Applicable for all types of paints and Colour.	_____%

Note:

1. Transportation charges, loading and unloading of the paints and allied items will be under the scope of the vendor.
2. Minimum expiry period of one year from the date of supply to IIM Raipur.
3. The bidder quoting the highest rate (percentage) of discount on MRP will be successful bidder.
4. GST will be payable extra, as applicable, on the net bill amount of the empaneled agency before GST. [Example MRP Rate Rs.100/- less discount offered @ 15% = Rs. 85/- (This is net bill amount before GST). GST will be payable on Rs.85/-].
5. The payment shall be made within 30 days after receipt of the final bill of the agency empaneled. GST will be payable extra as per the conditions/calculations mentioned in Sr.No.04.
6. In the online BOQ format of CPP portal, discount rate of INR will be considered as percentage (Example INR 10 or 10 will be equal to percentage 10 or 10 %)

## **Annexure-VIII**

**This list is for the reference purpose only for intending  
bidders  
(Tentative Consumption Record of Last Six Months of Paint)**

<b>Sr. no</b>	<b>Color/Item</b>	<b>Preferred Make</b>	<b>Consumption record of last 6 months</b>
1.	Oil Paint (Smoke Grey)	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	10 Liters
2.	Oil Paint -Black	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	10 Liters
3.	Oil paint golden	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	08 Liters
4.	Premium plastic acrylic Emulsion Paint (Interior) -Super white	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	80 Liters
5.	Oil Paint orange	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	08 Liters
6.	Oil Paint Sky blue	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	04 Liters
7.	Oil Paint-Green	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	04 Liters
8.	Oil Paint-Phirozi	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	04 Liters
9.	Oil Paint-yellow	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	08 Liters
10.	Oil Paint-Golden Brown	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	08 Liters
11.	Oil Paint -Red	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	04 Liters
12.	Oil paint -Blue	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	04 Liters
13.	Oil Paint- White	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	08 Liters
14.	Premium plastic acrylic Emulsion Paint (Interior) code L-119 (20 Liters)	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	05 Buckets
15.	Premium plastic acrylic Emulsion Paint (Interior) code L-152 (20 Liters)	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	05 Buckets
16.	Oil paint Code -0419	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	04 Liters

17.	Turpentine oil	<b>Standard Make</b>	100 Liters
18.	Touch wood polish	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	16 Liters
19.	Acrylic exterior paint- yellow (20 Liters)	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	01 Bucket
20.	Acrylic exterior black (Apcotrak) water-based acrylic (20 Liters)	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	02 Bucket
21.	Acrylic Exterior Code- K054	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	04 Liters
22.	Acrylic Exterior Code- 0427	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	08 Liters
23.	Acrylic exterior signature red	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	04 Liters
24.	P.O.P – 20kg	<b>Standard Make</b>	20 Bags
25.	Primer Spark external	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	08 Liters
26.	Damp Proof-20Kg	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	02 Bucket
27.	Abro tape ½ “	<b>Standard Make</b>	20 Bundle
28.	Abro Tape 1”	<b>Standard Make</b>	20 Bundle
29.	Sandpaper 120 no	<b>Standard Make</b>	06 Nos
30.	Paint Brush (2”, 3” and 5” each 15 Nos)	<b>Standard Make</b>	45 Nos
31.	Gypsum Board (6’X4’)	<b>Standard Make</b>	20 Nos
32.	Gypsum board screw	<b>Standard Make</b>	1000 pieces
33.	Gypsum Tape	<b>Standard Make</b>	03 Nos
34.	White Cement- 25kg	<b>Asian paints/ Berger Paints/ Dulux Paints</b>	04 Bags
35.	Marking chuna-20kg	<b>Standard Make</b>	03 Pack
36.	Roller (Interior-30Nos Textured 20Nos)	<b>Standard Make</b>	50 Nos
37.	Spray Gun KP Tech Air Spray Gun BK- PSG600   600 ML	<b>Standard Make</b>	01 Nos