

# Indian Institute of Management Raipur

Atal Nagar (Naya Raipur) 493661, Chhattisgarh, India

Advertisement for the Post of Senior IT Support Officer for eMBA in Energy Management Program.

- Job Title: Senior IT Support Officer
- Position Type: Contractual for 11 months which may be extended subject to performance and institutional requirements.
- Qualification: Refer to the table below.
- Experience: Refer to the table below.
- Mode of Selection: Written test or by the personal interview.
- Salary: Based on qualification and experience as reported below:

S. No.	Designation	Qualification	No. of Post	Consolidated Salary	Age (Max)
1.	Senior IT Support Officer	<p><b>Essential-</b> MCA/ M.Tech. (Computer Science/ Relevant field)</p> <p><b>Experience-</b> Work experience of at least 3 (three) years, preferably in an institute of higher/research in the relevant field.</p> <p><b>Job Description-</b></p> <ul style="list-style-type: none"><li>• Management and monitoring of Learning.</li><li>• Management Systems (LMS).</li><li>• Scheduling, managing, and troubleshooting Zoom sessions.</li><li>• Assisting faculty members during class hours.</li><li>• Providing technical training and guidance to junior staff.</li><li>• Any other task assigned by the program directors.</li></ul> <p>Mandatory service hours- Class Timings:</p> <ul style="list-style-type: none"><li>• Wednesdays: 07:30 PM to 10:00 PM</li><li>• Saturdays and Sundays: Full class hours as per scheduled program sessions.</li></ul>	01	INR 40,000/- to 45,000/- per month	40 Years

Applications will be received via the institute online application portal <https://iimraipur.ac.in/recruitment/> only. Applicants are advised to send a recent CV, along with all relevant experience details. For more inquiry applicants can contact the PDs at the following address:

**Program Directors:**

Prof. Anubha Dadhich  
Assistant Professor, HRM Area  
Indian Institute of Management Raipur  
Mail Id- [anubha.dadhich@iimraipur.ac.in](mailto:anubha.dadhich@iimraipur.ac.in)

Prof. Pranith Kumar Roy  
Assistant Professor, Finance & Accounts Area  
Indian Institute of Management Raipur  
Mail Id- [pkroy@iimraipur.ac.in](mailto:pkroy@iimraipur.ac.in)

**The deadline for submitting applications is May 25, 2025.** Only shortlisted candidates will be called for further scrutiny via given email ID only. Application not received within the due date shall be rejected. No correspondence in this regard shall be made by the Institute. The Selection is discretionary of IIM Raipur.

**Head- HR Office**