

Indian Institute of Management Raipur

Atal Nagar (Naya Raipur) 493661, Chhattisgarh, India

Date: 27.06.2025

Advertisement for the Post of Two (02) Project Associates under the Finance & Accounts Department.

- Job Title: Project Associate
- Position Type: Contractual for 24 months which may be extended subject to performance and institutional requirements.
- Office: Finance & Accounts Department.
- Qualification: Refer to the table below.
- Experience: Refer to the table below.
- Mode of Selection: Written test followed by the interview.
- Salary: Based on qualification and experience as reported below:

S. No.	Designation	Qualification	No. of Post	Consolidated Salary	Age (Max)
1.	Project Associate	<p>Candidates should hold a M.Com. or have successfully cleared both groups of the Chartered Accountant Intermediate examination.</p> <p>Experience: Applicants with a working knowledge of accounting tools such as MS Office, Tally, and familiarity with basic accounting standards and statutory compliance (including GST and Income Tax) are encouraged to apply.</p> <p>Experience with ERP-based accounting systems, bookkeeping, financial reporting (monthly/quarterly/annual), and bank/store/cash reconciliation will be considered an asset. Knowledge of PFMS, GeM portal, GFR 2017, CSR/donation fund accounting, and the issuance of utilization certificates is desirable. The candidate should have a minimum of two (02) years of relevant experience in finance or accounting roles. Prior experience in a government or academic institution will be considered an added advantage.</p>	02	INR 40,000 to 50,000/- per month	35 Years

The applicant must apply online through the link <https://iimraipur.ac.in/recruitment/>

The deadline for submitting applications is July 11, 2025. Only shortlisted candidates will be called for further scrutiny via given email ID only. Application not received within the due date shall be rejected.

No correspondence in this regard shall be made by the Institute.

Head- HR Office